

DIRECTORS

Peter W. Hansen

Craig R. Kaihara

Thomas P. Vujovich, Jr.

John S. Broome

John D. Menne



PLEASANT VALLEY COUNTY WATER DISTRICT

PIONEER IN FOX CANYON AQUIFER CONSERVATION
SERVING AGRICULTURE SINCE 1956

154 S. LAS POSAS ROAD, CAMARILLO, CA 93010-8570
Phone: 805-482-2119
Fax: 805 484-5835

STAFF

Jared L. Bouchard
General Manager

General Counsel
Arnold, Bleuel, LaRochelle,
Mathews & Zirbel, LLP

**PLEASANT VALLEY COUNTY WATER DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS**

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Pleasant Valley County Water District Board of Directors will hold a **SPECIAL MEETING** at 10:00 a.m. on Tuesday, February 12, 2019, at the District Office located at 154 S. Las Posas Road, Camarillo, CA 93010-8570.

AGENDA

The agenda is posted at least 24 hours preceding the Board meeting and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b).

An opportunity for members of the public to briefly address the Board on items not on the agenda is provided at the beginning and end of each meeting. Persons wishing to comment on agenda items should complete a speaker card and submit it (preferably before the meeting) to the Clerk. The Chairman will then recognize them at the appropriate time. Once recognized, persons should step to the podium, clearly state their name and address for the record, and address the item being considered in as brief, clear and concise a manner as possible.

OPEN SESSION AND CALL TO ORDER:

- 1) Pledge of allegiance.
- 2) Roll call.
- 3) Determination of quorum.
- 4) Approval of agenda.
- 5) Approval of Minutes:
 - a. **Tuesday, December 18, 2018**
- 6) Open Forum.

This is an opportunity for the public to address the Board on matters not appearing on the agenda. No action may be taken by the Board at this time, but items can be considered for placing on the agenda for a subsequent meeting.

7) Action Items

- a. **Ratification of Checks.** The Board will review and ratify checks issued and funds transferred since the Board of Directors meeting of Tuesday, December 18, 2018

Recommendation: Approve

8) GENERAL MANAGER COMMENTS

9) OTHER BUSINESS.

10) **CLOSED SESSION.** It is the intention of the Pleasant Valley County Water District Board of Directors to be in closed session to consider the following items:

- A. Conference with legal counsel-potential/anticipated litigation. Subdivision (d) of Section 54956.9 of *California Government Code*. (One case)

11) **ADJOURNMENT.**

In compliance with the Americans with Disabilities Act, all possible accommodations will be made for individuals with disabilities so they may attend and participate in meetings. If special assistance is needed, please call the Agency staff at (805) 482-2119 at least 24 hours prior to the meeting so proper arrangements may be assured. If requested, and as possible, agendas will be provided in alternative formats.

Agenda Posting Certification: This agenda was posted not less than 24 hours prior to the scheduled meeting date and time at 154 S. Las Posas Road Camarillo CA, 93010 in the location that is accessible 24 hours a day to the General Public.

A handwritten signature in black ink, appearing to read 'J. Bouchard', written in a cursive style.

Jared Bouchard
General Manager

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Mathews & Zirbel, LLP

February 12, 2019 SPECIAL MEETING

TO: BOARD OF DIRECTORS

FROM: GENERAL MANAGER

Subject: RATIFICATION OF CHECKS 12/18/18 – 2/15/19

AGENDA ITEM: 7A

Attached is the list of the checks issued and funds transferred from December 18th, 2018 through February 12, 2019 that show the expenses incurred during that period of time

Recommendation: Approve

3:14 PM
02/06/19
Accrual Basis

Pleasant Valley County Water District
Transaction Detail by Account
December 18, 2018 through February 15, 2019

Type	Date	Num	Name	Memo	Amount
CUB-Checking					
Deposit	12/19/2018			Deposit	61,462.97
Liability ...	12/19/2018	E-pay	Employment Development ...	698-1246-9 QB Tracking # 39407622	(521.50)
Liability ...	12/19/2018	E-pay	United States Treasury	95-6006679 QB Tracking # 394276...	(2,865.28)
Liability ...	12/20/2018		QuickBooks Payroll Service	Created by Payroll Service on 12/1...	(8,399.97)
Check	12/20/2018	7323	SCE/Payment Processing	BILL DATE: 12/15/18	(36,492.29)
Check	12/20/2018	7324	U S Bank Payment Center	MCCROMETER INV # 519349	(5,151.67)
Check	12/20/2018	EFT	CalPERS.	COVERAGE MONTH: JANUARY 2...	(5,234.60)
Check	12/20/2018	EFT	CalPERS	JARED, PAUL & AZU EMPLOYER ...	(549.97)
Check	12/20/2018	EFT	CalPERS	DANNY EMPLOYER CONTRIBUTI...	(362.25)
Paycheck	12/21/2018	DD1241	Paul A Otero	Direct Deposit	0.00
Paycheck	12/21/2018	DD1238	Azucena Sanchez	Direct Deposit	0.00
Paycheck	12/21/2018	DD1240	Jared Bouchard	Direct Deposit	0.00
Paycheck	12/21/2018	DD1239	Daniel J Vasquez	Direct Deposit	0.00
Deposit	12/21/2018			Deposit	9,138.00
Deposit	12/21/2018			Deposit	92,378.00
Check	12/31/2018	7325	U S Bank Payment Center	STATEMENT DATE: 12/24/18	(2,534.02)
Check	12/31/2018	7326	FGL Environmental	INV # 816495A	(145.00)
Check	12/31/2018	7327	XIO, INC.	INV # 201208100	(104,922.06)
Check	12/31/2018	7328	City of Oxnard	10/31/18 - 12/26/18	(142,871.16)
Check	12/31/2018	7329	Promaid, Inc.	CLEANING SERVICE FOR THE M...	(195.00)
Check	12/31/2018	7330	Diener's Electric	INV # 28669 INSTALL NEW TELE...	(12,915.46)
Check	12/31/2018	7331	Harris Water Conditioning Inc.	INV # 2331 STATEMENT DATE: 1...	(46.75)
Check	12/31/2018	7332	Assoc. of California Water	2019 ANNUAL AGENCY DUES	(10,600.00)
Check	12/31/2018	7333	Arnold, LaRoche, Etal	INV # 54456	(9,464.00)
Check	12/31/2018	7334	BONDY GROUNDWATER ...	INV # 035-10 DECEMBER 18	(458.75)
Check	12/31/2018	7335	City of Camarillo	BILL DATE: 12/20/18	(54.87)
Check	12/31/2018	7336	Purchase Power	STATEMENT DATE: 12/14/18	(208.99)
Check	12/31/2018	7337	RICOH USA, INC	INV # 5055428752	(23.33)
Check	12/31/2018	7338	FRONTIER	BILL DATE: 12/25/18	(164.09)
Check	12/31/2018	7339	Underground Service Alert	INV # 1220180542	(13.30)
Check	12/31/2018	7340	Paul A Otero	HOME DEPOT RAINSUIT	(55.71)
Check	12/31/2018	7341	E.J. Harrison & Sons	12/13/18	(191.69)
Check	12/31/2018	7342	ACWA/JPIA	WORKERS COMP Q2 10.31.18 - 1...	(1,912.62)
Check	12/31/2018	7343	Access Information Manage...	INV # 3029917	(232.48)
Check	12/31/2018	7344	BROWNSTEIN HYATT FA...	INV # 745333 THROUGH DECEM...	(1,753.90)
Deposit	01/02/2019			Deposit	135,220.98
Deposit	01/02/2019			Deposit	36,987.75
Check	01/02/2019	EFT	Chevron Card Services	11/22/18 - 12/21/18	(763.20)
Liability ...	01/03/2019		QuickBooks Payroll Service	Created by Payroll Service on 12/1...	(8,987.21)
Deposit	01/03/2019			Deposit	10,752.30
Paycheck	01/04/2019	DD1243	Daniel J Vasquez	Direct Deposit	0.00
Paycheck	01/04/2019	DD1242	Azucena Sanchez	Direct Deposit	0.00
Paycheck	01/04/2019	DD1245	Paul A Otero	Direct Deposit	0.00
Paycheck	01/04/2019	DD1244	Jared Bouchard	Direct Deposit	0.00
Paycheck	01/04/2019	7318	Craig R Kaihara		(92.35)
Paycheck	01/04/2019	7319	John Menne		(92.35)
Paycheck	01/04/2019	7320	John S. Broome		(92.35)
Paycheck	01/04/2019	7321	Peter W Hansen		(92.35)
Paycheck	01/04/2019	7322	Thomas P Vujovich		(92.35)
Check	01/07/2019	EFT	CalPERS	EMPLOYER CONTRIBUTION 12/1...	(549.97)
Check	01/07/2019	EFT	CalPERS	EMPLOYER CONTRIBUTION DA...	(362.25)
Check	01/07/2019	EFT	CalPERS	EMPLOYER CONTRIBUTION UNF...	(1,301.39)
Check	01/07/2019	EFT	CalPERS	EMPLOYER CONTRIBUTION UNF...	(24.37)
Liability ...	01/08/2019	E-pay	Employment Development ...	698-1246-9 QB Tracking # -248824...	(521.22)
Liability ...	01/08/2019	E-pay	United States Treasury	95-6006679 QB Tracking # -24785...	(3,196.08)
Liability ...	01/08/2019	E-pay	Employment Development ...	698-1246-9 QB Tracking # 68340522	(129.45)
Deposit	01/09/2019			Deposit	31,066.50
Check	01/10/2019	7351	County of Ventura	PUBLIC WORKS MAPPING AND ...	(77.40)

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Accrual Basis

Pleasant Valley County Water District
Transaction Detail by Account
December 18, 2018 through February 15, 2019

Type	Date	Num	Name	Memo	Amount
Check	01/11/2019	EFT	AT&T Mobility	11/19/18 - 12/18/18	(70.87)
Paycheck	01/15/2019	7349	Azucena Sanchez		(1,440.88)
Paycheck	01/15/2019	7350	Daniel J Vasquez		(3,141.57)
Check	01/15/2019	7352	Camrosa Water District	INV # 1887 DELIVERED WATER ...	(61,049.83)
Check	01/15/2019	7353	AIRGAS USA, LLC	INV # 9958968381 INV DATE: 12/3...	(31.13)
Check	01/15/2019	7354	Pitney Bowes Global Financ...	INV # 3102823459 BILL DATE: 12/...	(141.06)
Check	01/15/2019	7355	Dial Security	INV # 335724 OCT INV # 340881 ...	(343.85)
Check	01/15/2019	7356	UWCD	SEMI ANNUAL GROUND WATER ...	(343,979.60)
Check	01/15/2019	7357	Prudential Overall Supply	11/27/18 - 12/25/18	(282.58)
Check	01/15/2019	7358	ACWA/JPIA	INV # 0592525 COVERAGE MON...	(524.34)
Check	01/15/2019	7359	BROADBAND MICROWAV...	INV # 6500	(149.00)
Check	01/15/2019	7360	OCCU - MED, LTD.	INV # 0119792 PAUL OTERO EXA...	(276.50)
Deposit	01/15/2019			Deposit	33,182.10
Liability ...	01/15/2019	E-pay	Employment Development ...	698-1246-9 QB Tracking # 106432...	(221.60)
Liability ...	01/15/2019	E-pay	United States Treasury	95-6006679 QB Tracking # 106446...	(1,506.94)
Check	01/16/2019	eft	The Gas Company	PAY PERIOD 1/16/19	(54.93)
Deposit	01/16/2019			Deposit	9,200.70
Check	01/16/2019	EFT	CalPERS	12/29/18 - 1/11/19 PEPRA EMPLO...	(1,297.22)
Check	01/16/2019	EFT	CalPERS	12/29/18 - 1/11/19 CLASSIC EMPL...	(362.25)
Liability ...	01/17/2019		QuickBooks Payroll Service	Created by Payroll Service on 01/0...	(8,843.23)
Paycheck	01/18/2019	DD1246	Azucena Sanchez	Direct Deposit	0.00
Paycheck	01/18/2019	DD1247	Daniel J Vasquez	Direct Deposit	0.00
Paycheck	01/18/2019	DD1248	Jared Bouchard	Direct Deposit	0.00
Paycheck	01/18/2019	DD1249	Paul A Otero	Direct Deposit	0.00
Liability ...	01/18/2019	E-pay	Employment Development ...	698-1246-9 QB Tracking # 160805...	(523.98)
Liability ...	01/18/2019	E-pay	United States Treasury	95-6006679 QB Tracking # 160835...	(3,210.68)
Deposit	01/22/2019			Deposit	57,877.95
Check	01/22/2019	EFT	CalPERS.	COVERAGE MONTH: FEBRUARY...	(5,234.60)
Deposit	01/24/2019			Deposit	3,922.80
Deposit	01/24/2019			Deposit	39.08
Deposit	01/28/2019			Deposit	9,021.29
Check	01/31/2019	7361	UWCD	12/2/18 - 1/2/19	(26,850.00)
Check	01/31/2019	7362	SOARES, SANDALL & PET...	INV # 49326	(3,020.00)
Check	01/31/2019	7363	STREAMLINE	INV # 99271	(300.00)
Check	01/31/2019	7364	DREAMING TREE CIVIL	INV # 017.1.1218	(3,680.00)
Check	01/31/2019	7365	AAA Propane Service	INV # 1015326	(149.05)
Check	01/31/2019	7366	E.J. Harrison & Sons	INV 0536-0 STATEMENT DATE: 1/...	(191.69)
Check	01/31/2019	7367	Chevron Card Services	12/22/18 - 1/22/19	(599.33)
Liability ...	01/31/2019		QuickBooks Payroll Service	Created by Payroll Service on 01/2...	(8,718.57)
Check	01/31/2019	7368	City of Oxnard	SERVICE PERIOD: 12/26/18 - 1/16...	(73,796.61)
Check	01/31/2019	7369	Fanning & Karrh	PROGRESS BILLING FOR WORK...	(7,500.00)
Check	01/31/2019	7370	Harris Water Conditioning Inc.		(46.75)
Check	01/31/2019	7371	Purchase Power	1/14/19	(34.66)
Check	01/31/2019	7372	KEH & ASSOCIATES, INC.	INV # .0168447 JANUARY 2019	(587.50)
Check	01/31/2019	7373	City of Camarillo	1/22/19 ACC # 33821-91868	(61.66)
Check	01/31/2019	7374	Asbury Environmental Serv.	INV # 0405510	(65.00)
Check	01/31/2019	7375	U S Bank Payment Center	1/22/19	(133.91)
Check	01/31/2019	7376	SCE/Payment Processing	BILL DATE: 1/17/19	(6,981.94)
Check	01/31/2019	7377	THE REINAL - THOMAS C...	Paul Truck new Tires 2008 Ford	(1,054.42)
Deposit	01/31/2019			Deposit	7,894.20
Deposit	01/31/2019			Deposit	9,616.21
Paycheck	02/01/2019	DD1250	Azucena Sanchez	Direct Deposit	0.00
Paycheck	02/01/2019	DD1251	Daniel J Vasquez	Direct Deposit	0.00
Paycheck	02/01/2019	DD1253	Paul A Otero	Direct Deposit	0.00
Paycheck	02/01/2019	DD1252	Jared Bouchard	Direct Deposit	0.00
Liability ...	02/01/2019	E-pay	Employment Development ...	698-1246-9 QB Tracking # -622136...	(518.28)
Liability ...	02/01/2019	E-pay	United States Treasury	95-6006679 QB Tracking # -62210...	(3,122.45)
Deposit	02/04/2019			Deposit	2,331.00
Deposit	02/04/2019			Deposit	300.00

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 02/06/19
 Accrual Basis

Pleasant Valley County Water District
 Transaction Detail by Account
 December 18, 2018 through February 15, 2019

Type	Date	Num	Name	Memo	Amount
Check	02/04/2019	EFT	CalPERS	1/12/19 - 1/25/19 EMPLOYER CO...	(1,305.28)
Check	02/04/2019	EFT	CalPERS	1/12/19 - 1/25/19 EMPLOYER CON...	(362.25)
Check	02/04/2019	EFT	CalPERS	EMPLOYER CONTRIBUTION UNF...	(24.37)
Check	02/04/2019		CalPERS	EMPLOYER CONTRIBUTION UNF...	(1,301.39)
Check	02/11/2019	EFT	AT&T Mobility	12/19/18 - 1/18/19	(70.64)
Check	02/15/2019	7378	Underground Service Alert	INV # 120190542 / 18DSBFEE405	(58.97)
Check	02/15/2019	7379	Prudential Overall Supply	1/1/19 - 1/22/19	(292.32)
Check	02/15/2019	7380	Dial Security	INV # A343132	(347.04)
Check	02/15/2019	7381	WEX BANK	INV # 5749006	(4.00)
Check	02/15/2019	7382	Eatwell Consutling	INV # 7983	(193.50)
Check	02/15/2019	7383	FRONTIER	1/25/19	(171.85)
Check	02/15/2019	7384	Arnold, LaRochelle, Etal	INV # 54786 & 54787	(3,666.00)
Check	02/15/2019	7385	SOARES, SANDALL & PET...	INV # 49474 1/31/19	(4,600.00)
Check	02/15/2019	7386	Promaid, Inc.	INV # 53816X	(195.00)
Check	02/15/2019	7387	ACWA/JPIA	INV # 0597186 COVERAGE MON...	(435.79)
Check	02/15/2019	7388	FCGMA	SEMI ANNUAL GROUNDWATER ...	(47,709.16)
Total CUB-Checking					(485,159.19)
TOTAL					<u>(485,159.19)</u>