

**DIRECTORS**

Peter W. Hansen

Craig R. Kaihara

Thomas P. Vujovich, Jr.

John S. Broome

John D. Menne



**PLEASANT VALLEY COUNTY WATER DISTRICT**

PIONEER IN FOX CANYON AQUIFER CONSERVATION  
SERVING AGRICULTURE SINCE 1956

154 S. LAS POSAS ROAD, CAMARILLO, CA 93010-8570  
Phone: 805-482-2119  
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**STAFF**

Jared L. Bouchard  
General Manager

General Counsel  
Arnold, Bleuel, LaRochelle,  
Mathews & Zirbel, LLP

**PLEASANT VALLEY COUNTY WATER DISTRICT  
SPECIAL MEETING OF THE BOARD OF DIRECTORS**

**NOTICE OF MEETING**

**NOTICE IS HEREBY GIVEN** that the Pleasant Valley County Water District Board of Directors will hold a **SPECIAL MEETING** at 10:00 a.m. on Tuesday, December 18, 2018, at the District Office located at 154 S. Las Posas Road, Camarillo, CA 93010-8570.

**AGENDA**

The agenda is posted at least 24 hours preceding the Board meeting and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b).

An opportunity for members of the public to briefly address the Board on items not on the agenda is provided at the beginning and end of each meeting. Persons wishing to comment on agenda items should complete a speaker card and submit it (preferably before the meeting) to the Clerk. The Chairman will then recognize them at the appropriate time. Once recognized, persons should step to the podium, clearly state their name and address for the record, and address the item being considered in as brief, clear and concise a manner as possible.

**OPEN SESSION AND CALL TO ORDER:**

- 1) Pledge of allegiance.
- 2) Roll call.
- 3) Determination of quorum.
- 4) Approval of agenda.
- 5) Approval of Minutes:
  - a. **Tuesday, October 16, 2018**
- 6) Open Forum.

This is an opportunity for the public to address the Board on matters not appearing on the agenda. No action may be taken by the Board at this time, but items can be considered for placing on the agenda for a subsequent meeting.

7) Action Items

- A. Ratification of Checks.** The Board will review and ratify checks issued and funds transferred since the Board of Directors meeting of Tuesday, October 16, 2018.

**Recommendation:** Approve

- B.** Consider Resolution 18-02 Requesting that their Landowner General District Election to Be Held on May 7, 2019, be Consolidated with Other Elections Called to Be Held on the Same Day and in the Same Territory

**Recommendation:** Adopt Resolution 18-02

- C.** Consider Resolution 18-03 Establishing a 180 Day Wait Period Exemption for the Employment Donald R. Arnold as “extra Help” for a limited duration

**Recommendation:** Adopt Resolution 18-03

- D.** Annual review of the District General Manager-The Board may meet in closed session to discuss the evaluation, and make an announcement following the closed session. Any discussion regarding compensation will occur in the open session.

**Recommendation:** Board Discretion

8) **GENERAL MANAGER COMMENTS**

9) **OTHER BUSINESS.**

- 10) CLOSED SESSION.** It is the intention of the Pleasant Valley County Water District Board of Directors to be in closed session to consider the following items:

- A.** Conference with legal counsel-potential/anticipated litigation. Subdivision (d) of Section 54956.9 of *California Government Code*. (One case)
- B.** CONFERENCE WITH LEGAL COUNSEL - Regarding evaluation of performance, discipline or dismissal of public employees in accordance with Government Code Section 54957.

**1 employee District General Manager**

## 11) ADJOURNMENT.

In compliance with the Americans with Disabilities Act, all possible accommodations will be made for individuals with disabilities so they may attend and participate in meetings. If special assistance is needed, please call the Agency staff at (805) 482-2119 at least 24 hours prior to the meeting so proper arrangements may be assured. If requested, and as possible, agendas will be provided in alternative formats.

**Agenda Posting Certification:** This agenda was posted not less than 24 hours prior to the scheduled meeting date and time at 154 S. Las Posas Road Camarillo CA, 93010 in the location that is accessible 24 hours a day to the General Public.



**Jared Bouchard**  
**General Manager**

MINUTES OF SPECIAL MEETING OF THE  
BOARD OF DIRECTORS  
PLEASANT VALLEY COUNTY WATER DISTRICT HELD  
Tuesday, October 16, 2018

Pursuant of notice duly given, a Special Meeting of the Board of Directors of the Pleasant Valley County Water District was held on Tuesday October 16, 2018 in the District headquarters facility, 154 South Las Posas Road, Camarillo, CA.

Call to Order

The meeting was called to order at 10:00 a.m. by President, Thomas P. Vujovich, Jr.

Agenda Item # 1 – Pledge of Allegiance was led by President Vujovich

Agenda Item # 2 – Roll Call

Attendance at the meeting was as follows:

Directors' Present:     Thomas P. Vujovich, Jr., President  
                                  Pete Hansen  
                                  John Broome  
                                  John Menne

Absent:                    Craig Kaihara, Vice President

Staff Present:           John Mathews, Attorney  
                                  Jared Bouchard, General Manager  
                                  Azucena Sanchez, Administrative Secretary

Others Present:         Jeanette Lombardo, State President California Women for Agriculture  
                                  Mauricio Guardado, Director UWCD  
                                  Daniel Naumann, Director UWCD

Agenda Item # 3 – Determination of a Quorum

Quorum was established

Agenda Item # 4 – Approval of Agenda

It was moved by Director Broome to approve the agenda as presented; seconded by Director Menne, motion passed unanimously.

Agenda Item # 5 – Approval of Minutes

- a. Moved by Director Broome to approve the minutes of the special Board Meetings held **Thursday** seconded by Director Menne, motion passed unanimously.

Agenda Item # 6 – Open Forum Public Comment

There were no Public comments.

Minutes of Meeting  
Tuesday, October 16, 2018

Agenda Item # 7 Information Calendar

Mr. Mauricio Guardado, General Manager of United Water Conservation District provided an update of United issues affecting the Pleasant Valley Service Area.

Agenda Item # 8A – Ratification of Checks

It was moved by Director Broome to ratify the checks issued by the District, seconded by Director Hansen. The motion passed unanimously and the list of checks ratified is appended to these minutes.

Agenda Item # 8B – Consider proposals for automated meter reading equipment for the Districts 11 Well sites.

Mr. Bouchard presented three different proposals for automated meter reading equipment for the District eleven Well Sites, after a brief discussion the Board authorize the General Manager to pursue and implement XIO Proposal, and execute all the necessary agreements to implement the program. It was moved for Director Broome, seconded by Director Hansen.

Agenda Item # 8C - Consider supporting request of the Fox Canyon Groundwater Management Agency to hire a General Manager.

The Board instructed Mr. Bouchard to write a letter of support requesting Fox Canyon Groundwater Management Agency (FCGMA) to hire a designated General Manager for the Agency. It was moved for Director Broome, seconded by Director Menne.

Agenda Item # 8D – Consider 2019 Board Meeting Calendar

Mr. Bouchard presented the proposed calendar of Board Meetings for calendar year 2019. There was no action taken in this Item, the Board instructed meeting as needed

Agenda Item # 9 – General Manager Report

Mr. Bouchard presented a brief explanation of how the budget has been increased, because the extra acre feet of water that we had been receiving lately from The City of Oxnard.

Agenda item # 10 – Other Business

There was no other business.

Minutes of Meeting  
Tuesday, October 16, 2018

Agenda Item # 11 – Closed Session

A. The Board went into closed session per Government Code Sec 54956.9 (c) at 11:52 a.m. to conference with legal counsel on potential litigation issues.

The only action to report is the Board appointed Director Broome and Director Kaihara for the own committee to attend any future meeting.

B. The Board came out of closed session at 13:55 p.m.

Agenda Item # 12 – Adjournment

The meeting was adjourned upon a motion duly made, seconded and carried unanimously at 14:00 p.m.

Respectfully Submitted:

Minutes Approval:

\_\_\_\_\_  
Azucena Sanchez, Secretary of the Board

\_\_\_\_\_  
Thomas P. Vujovich, Jr., President

**DIRECTORS**

Peter W. Hansen

Craig R. Kaihara

Thomas P. Vujovich, Jr.

John S. Broome

John D. Menne



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**STAFF**

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**General Manager**

**General Counsel**  
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Mathews & Zirbel, LLP

**December 18<sup>th</sup>, 2018 SPECIAL MEETING**

**TO: BOARD OF DIRECTORS**

**FROM: GENERAL MANAGER**

**Subject: RATIFICATION OF CHECKS 10/16/18 – 12/18/18**

**AGENDA ITEM: 7A**

Attached is the list of the checks issued and funds transferred from October 16, 2018 through December 18<sup>th</sup>, 2018 that show the expenses incurred during that period of time

**Recommendation: Approve**

2:42 PM  
 12/13/18  
 Accrual Basis

Pleasant Valley County Water District  
 Transaction Detail by Account  
 October 16 through December 18, 2018

Type	Date	Num	Name	Memo	Amount
CUB-Checking					
Check	10/18/2018	EFT	CalPERS.	COVERAGE: NOVEMBER 2018	(3,917.26)
Deposit	10/18/2018			Deposit	1,446.60
Deposit	10/22/2018			Deposit	121,185.19
Deposit	10/22/2018			Deposit	2,160.00
Deposit	10/24/2018			Deposit	12,053.10
Liability ...	10/25/2018		QuickBooks Payroll Service	Created by Payroll Service on 10/2...	(9,452.15)
Paycheck	10/26/2018	DD1220	Azucena Sanchez	Direct Deposit	0.00
Paycheck	10/26/2018	DD1221	Daniel J Vasquez	Direct Deposit	0.00
Paycheck	10/26/2018	DD1222	Donald R. Arnold	Direct Deposit	0.00
Paycheck	10/26/2018	DD1223	Jared Bouchard	Direct Deposit	0.00
Paycheck	10/26/2018	7239	John Menne		(92.35)
Paycheck	10/26/2018	7240	John S. Broome		(92.35)
Paycheck	10/26/2018	7241	Peter W Hansen		(92.35)
Paycheck	10/26/2018	7242	Thomas P Vujovich		(92.35)
Liability ...	10/26/2018	E-pay	Employment Development ...	698-1246-9 QB Tracking # 191306...	(718.42)
Liability ...	10/26/2018	E-pay	Employment Development ...	698-1246-9 QB Tracking # 191314...	(7.20)
Liability ...	10/26/2018	E-pay	United States Treasury	95-6006679 QB Tracking # 191322...	(3,659.90)
Deposit	10/29/2018			Deposit	75,825.65
Deposit	10/30/2018			Deposit	73,802.10
Check	10/31/2018	7238	ACWA/JPIA	WORKERS COMP Q1 7/1/18 - 9/3...	(2,249.84)
Check	10/31/2018	7243	Purchase Power		(108.99)
Check	10/31/2018	7244	City of Oxnard	SERVICE PERIOD: 8/31/18 - 9/30/18	(95,025.32)
Check	10/31/2018	7245	SCE/Payment Processing	BILL DATE: 10/16/18	(55,789.29)
Check	10/31/2018	7246	City of Camarillo	BILL DATE: 10/22/18	(74.76)
Check	10/31/2018	7247	E.J. Harrison & Sons	STATEMENT DATE: 10/14/18	(191.69)
Check	10/31/2018	7248	Harris Water Conditioning Inc.	SERVICE: 10/15 - 11/15	(46.75)
Check	10/31/2018	7249	Progressive Land Managem...	INV# 10791 RANCH SYSTEM SOF...	(695.00)
Check	10/31/2018	7250	Chevron Card Services	SERVICE: 9/22 - 10/21 ACC# 7898...	(1,115.12)
Check	10/31/2018	7251	Diener's Electric	INV # 28443 WELL # 9 CHECK PO...	(122.00)
Check	10/31/2018	7252	U S Bank Payment Center	9/21/18 - 10/22/18	(726.08)
Check	10/31/2018	7253	Arnold, LaRochelle, Etal	INV# 54174 SEPTEMBER	(5,694.00)
Deposit	11/01/2018			Deposit	1,409.32
Deposit	11/01/2018			Deposit	93,461.26
Deposit	11/05/2018			Deposit	300.00
Check	11/05/2018	EFT	CalPERS	UNFUNDED ACCRUED LIABILITY...	(1,301.39)
Check	11/05/2018	EFT	CalPERS	UNFUNDED ACCRUED LIABILITY...	(24.37)
Deposit	11/07/2018			Deposit	18,331.20
Liability ...	11/07/2018	E-pay	Employment Development ...	698-1246-9 QB Tracking # -164266...	(711.01)
Liability ...	11/07/2018	E-pay	United States Treasury	95-6006679 QB Tracking # -16426...	(3,694.58)
Liability ...	11/07/2018	E-pay	Employment Development ...	698-1246-9 QB Tracking # -164163...	(48.10)
Liability ...	11/07/2018	E-pay	United States Treasury	95-6006679 QB Tracking # -16415...	(325.12)
Liability ...	11/08/2018		QuickBooks Payroll Service	Created by Payroll Service on 11/0...	(10,199.79)
Liability ...	11/08/2018		QuickBooks Payroll Service	Created by Payroll Service on 11/0...	(978.47)
Paycheck	11/09/2018	DD1224	Azucena Sanchez	Direct Deposit	0.00
Paycheck	11/09/2018	DD1225	Daniel J Vasquez	Direct Deposit	0.00
Paycheck	11/09/2018	DD1226	Donald R. Arnold	Direct Deposit	0.00
Paycheck	11/09/2018	DD1228	Paul A Otero	Direct Deposit	0.00
Paycheck	11/09/2018	DD1227	Jared Bouchard	Direct Deposit	0.00
Paycheck	11/09/2018	DD1229	Donald R. Arnold	Direct Deposit	0.00
Check	11/11/2018	EFT	AT&T Mobility	BILL CYCLE DATE: 9/19/18 - 10/1...	(70.66)
Deposit	11/13/2018			Deposit	6,000.00
Check	11/15/2018	7254	Azucena Sanchez	INV # 0186 & TARGET reimburse...	(553.53)
Check	11/15/2018	7255	Access Information Manage...	INV # 2907410	(232.48)
Check	11/15/2018	7256	FRONTIER	BILLING DATE: 10/25/18	(168.83)
Check	11/15/2018	7257	Diener's Electric	INV # 28514 WELL # 6 REPAIR W...	(19,437.76)
Check	11/15/2018	7258	Promaid, Inc.	INV # 53660X CLEANING SERVIC...	(195.00)
Check	11/15/2018	7259	Prudential Overall Supply	BILL DATE: 10/27/18	(240.96)
Check	11/15/2018	7260	Dial Security	INV # 336629 11/01/18 - 11/30/18	(72.00)



2:42 PM  
 12/13/18  
 Accrual Basis

Pleasant Valley County Water District  
 Transaction Detail by Account  
 October 16 through December 18, 2018

Type	Date	Num	Name	Memo	Amount
Check	11/15/2018	7261	DREAMING TREE CIVIL	INV # 017.1-1018 RECYCLED WA...	(1,472.00)
Check	11/15/2018	7262	BROWNSTEIN HYATT FA...	INV # 738553 & 738554 10/31/18	(29,600.41)
Check	11/15/2018	7263	FGL Environmental	INV # 813452A	(145.00)
Check	11/15/2018	7264	Hands-On Consultations	INV # 10632 & 10645	(476.00)
Check	11/15/2018	7265	PARTY PLEASERS EVENT...	INV # 702728-6	(83.07)
Check	11/15/2018	7266	TRAVIS AGRICULTURAL ...	INV # 18980F REPAIR P-14 & P-19	(1,941.21)
Check	11/15/2018	7267	UWCD	10/1/2018 - 11/1/2018	(26,850.00)
Check	11/15/2018	7268	AIRGAS USA, LLC	INV# 9957503867	(31.13)
Check	11/15/2018	7269	SOARES, SANDALL & PET...	INV # 49062 SERVICE FOR SEPT...	(905.00)
Check	11/15/2018	7270	ACWA/JPIA	INV# 058296 COVERAGE MONTH...	(401.16)
Check	11/15/2018	7271	RAUL G	11.19.18 Tree Services	(800.00)
Check	11/15/2018	7272	Underground Service Alert	inv # 1020180547	(36.40)
Check	11/15/2018	EFT	SoCalGas	BILLING PERIOD: 9/27/18 - 10/29/18	(30.17)
Check	11/15/2018	7273	BROADBAND MICROWAV...	INV # 6444	(149.00)
Deposit	11/16/2018			Deposit	148,804.00
Check	11/16/2018	EFT	CalPERS.	COVERAGE MONTH: 12/2018	(5,240.64)
Check	11/16/2018	EFT	CalPERS	JARED & AZU EMPLOYER CONT...	(983.32)
Check	11/16/2018	EFT	CalPERS	DON & DANNY EMPLOYER CON...	(724.50)
Check	11/16/2018	EFT	CalPERS	PAUL EMPLOYER CONTRIBUTIO...	(112.92)
Deposit	11/20/2018			Deposit	48,571.20
Deposit	11/20/2018			Deposit	4,212.90
Liability ...	11/21/2018		QuickBooks Payroll Service	Created by Payroll Service on 11/1...	(8,993.95)
Liability ...	11/21/2018	E-pay	Employment Development ...	698-1246-9 QB Tracking # -848910...	(518.28)
Liability ...	11/21/2018	E-pay	United States Treasury	95-6006679 QB Tracking # -84884...	(3,198.24)
Paycheck	11/23/2018	DD1230	Azucena Sanchez	Direct Deposit	0.00
Paycheck	11/23/2018	DD1231	Daniel J Vasquez	Direct Deposit	0.00
Paycheck	11/23/2018	DD1233	Paul A Otero	Direct Deposit	0.00
Paycheck	11/23/2018	DD1232	Jared Bouchard	Direct Deposit	0.00
Check	11/26/2018	EFT	Chevron Card Services	10/22/18 - 11/22/18	(1,271.34)
Deposit	11/26/2018			Deposit	32,339.29
Deposit	11/27/2018			Deposit	15,920.66
Deposit	11/29/2018			Deposit	53,616.60
Check	11/30/2018	7274	Purchase Power	STATEMENT DATE: 11/14/18	(8.64)
Check	11/30/2018	7275	City of Camarillo	BILL DATE: 11/20/18	(68.13)
Check	11/30/2018	7276	Arnold, LaRochelle, Etal	INV # 54386 10/1/18 - 10/30/18	(10,010.00)
Check	11/30/2018	7277	Camrosa Water District	INV # 1884 WATER DELIVERED ...	(34,228.20)
Check	11/30/2018	7278	Macvalley Oil Company	INV# 18-097392	(1,576.13)
Check	11/30/2018	7279	Diener's Electric	INV # 28566	(4,341.20)
Check	11/30/2018	7280	Underground Service Alert	INV# 920180540	(49.60)
Check	11/30/2018	7281	Harris Water Conditioning Inc.	SERVICE 11/15-12/15	(46.75)
Check	11/30/2018	7282	City of Oxnard	SERVICE PERIOD 9/30/18 - 10/31/...	(152,422.23)
Check	11/30/2018	7283	E.J. Harrison & Sons	STATEMENT DATE: 11/14/18	(191.69)
Check	11/30/2018	7284	Hands-On Consultations	INV# 10673	(175.00)
Check	11/30/2018	7285	SCE/Payment Processing	DATE BILL: 11/15/18	(61,129.31)
Check	11/30/2018	7286	Reliable Pump	INV# 180055 & 180056	(14,092.12)
Check	11/30/2018	7287	Paul A Otero	RECEIPT # 015357 FORD RUNNI...	(150.00)
Check	11/30/2018	7288	TRAVIS AGRICULTURAL ...	INV # 18583F 08/03/2018 P3C	(1,616.00)
Check	11/30/2018	7289	BATTERIES PLUS BULBS	INV # P8644325	(121.43)
Check	11/30/2018	7292	Rk Smog	1998 CHEVY SMOG CHECK INSP...	(66.75)
Check	11/30/2018	7293	Rk Smog	INV # 20472 & 20465 CHEVY 200...	(66.75)
Check	11/30/2018	7294	Rk Smog	INV # 20478 2008 FORD SMOG C...	(41.75)
Check	11/30/2018	7290	Rk Smog	VOID:	0.00
Check	11/30/2018	7291	Rk Smog	VOID:	0.00
Check	11/30/2018	7295	Diener's Electric	INV # 28576 WELL # 6 REPAIR S...	(11,293.69)
Check	11/30/2018	7296	BONDY GROUNDWATER ...	INV # 035-09 INVOICE PERIOD: N...	(263.75)
Deposit	11/30/2018			Deposit	47,913.27
Deposit	11/30/2018			Deposit	6,000.00
Check	11/30/2018	EFT	CalPERS	JARED, AZU & PAUL EMPLOYER ...	(1,264.87)
Check	11/30/2018	EFT	CalPERS	DANNY EMPLOYER CONTRIBUTI...	(362.25)

2:42 PM  
 12/13/18  
 Accrual Basis

Pleasant Valley County Water District  
 Transaction Detail by Account  
 October 16 through December 18, 2018

Type	Date	Num	Name	Memo	Amount
Check	12/03/2018	EFT	CalPERS	EMPLOYER UNFUNDED ACC LIA...	(24.37)
Check	12/03/2018	EFT	CalPERS	INV # 15506630EMPLOYER CON...	(1,301.39)
Deposit	12/04/2018			Deposit	2,499.00
Deposit	12/04/2018			Deposit	1,140.60
Liability ...	12/06/2018		QuickBooks Payroll Service	Created by Payroll Service on 11/3...	(8,631.93)
Paycheck	12/07/2018	DD1234	Azucena Sanchez	Direct Deposit	0.00
Paycheck	12/07/2018	DD1235	Daniel J Vasquez	Direct Deposit	0.00
Paycheck	12/07/2018	DD1237	Paul A Otero	Direct Deposit	0.00
Paycheck	12/07/2018	DD1236	Jared Bouchard	Direct Deposit	0.00
Liability ...	12/10/2018	E-pay	Employment Development ...	698-1246-9 QB Tracking # -284823...	(491.24)
Liability ...	12/10/2018	E-pay	United States Treasury	95-6006679 QB Tracking # -28477...	(3,057.96)
Deposit	12/10/2018			Deposit	130,017.60
Check	12/11/2018	EFT	AT&T Mobility	BILL PERIOD: 10/19/18 - 11/18/18	(70.66)
Deposit	12/11/2018			Deposit	600.00
Check	12/13/2018	EFT	FRONTIER	BILLING DATE 11/25/18	(168.58)
Check	12/15/2018	7297	FGL Environmental	INV # 8151187A	(145.00)
Check	12/15/2018	7298	UWCD	11/1/18 - 12/2/18	(26,850.00)
Check	12/15/2018	7299	Dial Security	INV # 338755	(72.00)
Check	12/15/2018	7300	Promaid, Inc.	INV # 53172X CLEANING SERVIC...	(195.00)
Check	12/15/2018	7301	AIRGAS USA, LLC	INV # 9958220943	(30.35)
Check	12/15/2018	7302	Camrosa Water District	INV# 1886	(25,220.59)
Check	12/15/2018	7303	ACWA/JPIA	INV# 0587832 COVERAGE MONT...	(293.32)
Check	12/15/2018	7304	U S Bank Payment Center	10/29/18 - 11/23/18	(1,257.98)
Check	12/15/2018	7306	Prudential Overall Supply	10/30/18 - 11/20/18	(366.23)
Check	12/15/2018	7307	Underground Service Alert	INV # 1120180541	(52.90)
Check	12/15/2018	7308	BROWNSTEIN HYATT FA...	INV# 742079 SERVICES THROUG...	(15,689.96)
Check	12/15/2018	7309	Access Information Manage...	INV# 2969786	(237.77)
Check	12/15/2018	7310	SOARES, SANDALL & PET...	INV # 49227 NOVEMBER SERVIC...	(3,177.45)
Check	12/15/2018	7311	Environmental Health Div	INV # IN0183351	(1,137.84)
Check	12/15/2018	7312	STREAMLINE	INV # 98999	(300.00)
Total CUB-Checking					213,069.82
TOTAL					<u>213,069.82</u>

**DIRECTORS**

Peter W. Hansen

Craig R. Kaihara

Thomas P. Vujovich, Jr.

John S. Broome

John D. Menne



**PLEASANT VALLEY COUNTY WATER DISTRICT**

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Mathews & Zirbel, LLP

**December 18, 2018 SPECIAL MEETING**

**TO: BOARD OF DIRECTORS**

**FROM: GENERAL MANAGER**

**AGENDA ITEM: 7B**

**Subject:** Consider Resolution 18-03 A Resolution of the Board of Directors of PLEASANT VALLEY COUNTY WATER DISTRICT requesting that their Landowner General District Election to Be Held on May 7, 2019, be consolidated with Other Elections Called to Be Held on the Same Day and in the Same Territory

**AGENDA ITEM: 7B**

Attached for the Boards reference is the request from the County Clerk and Recorder division requiring the additionally attached Resolution 18-03 be submitted to the County Elections for the consolidation of elections no later than December 21, 2018.

Three seats on the Pleasant Valley Board are set to expire in December 2019. Directors, Menne, Broome and Hansen are the seats up for reelection. If an election is necessary the date of the Election will be May 7, 2019.

Should the incumbents wish to run again for another term they will need to pull election papers at the County Elections office between January 14, 2019 and February 8, 2019.

**RECOMMENDATION: Adopt Resolution 18-03**

RESOLUTION No. 2018-02

A Resolution of the Board of Directors of  
**PLEASANT VALLEY COUNTY WATER DISTRICT**

Requesting that their Landowner General District Election to Be Held on May 7, 2019, be Consolidated with Other Elections Called to Be Held on the Same Day and in the Same Territory

WHEREAS, an election shall be conducted for the *Pleasant Valley County Water District* pursuant to the Uniform District Election Law commencing with Section 10500 of the Elections Code on May 7, 2019, for the purpose of electing three full term Directors.

WHEREAS, the Board of Directors wishes the Elections Division of the Office of the County Clerk to conduct said election; and

WHEREAS, pursuant to Section 10400 et seq. of the Elections Code, said election may be consolidated with other elections to be held on the same day; and

WHEREAS, the Board of Directors desires to request that this District's General District Election be consolidated with any other election, which may be held on the same date and involving the same territory.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS as follows:

THAT the General District Election of this District is to be held on May 7, 2019, and consolidated with any other elections held on the same date and involving all of a portion of the territory of the District pursuant to Section 10400 et seq. of the Elections Code: and further

THAT, pursuant to Elections Code Section 13307, the District shall reimburse the County in full for the services performed upon presentation of a bill from the County to the District.

PASSED, APPROVED AND ADOPTED this \_\_\_\_\_ day of December, 2018.

ATTEST:

\_\_\_\_\_  
Thomas P. Vujovich, Jr. President

\_\_\_\_\_  
Azucena Sanchez, Secretary of the Board

MARK A. LUNN  
Clerk-Recorder, Registrar of Voters  
Elections Division

VENTURA COUNTY  
REQUEST FOR SPECIFIED ELECTION SERVICES

TO: MARK A. LUNN, Clerk-Recorder, Registrar of Voters

FROM: Pleasant Valley County Water District  
Landowner District Signature of Authorization

ELECTION: \_\_\_\_\_ DATE: \_\_\_\_\_

SERVICES REQUESTED: – Place a check mark next to the item selected.

ITEM #1 PUBLICATIONS

- X A. County elections official is requested to publish: Notice of Election for Offices.
- \_\_\_\_\_ B. District will publish.

ITEM #2 CANDIDATE CERTIFICATES AND OATHS OF OFFICE

- X A. County elections official is requested to furnish Certificates and Oaths of Office.
1. \_\_\_\_\_ Blank forms only - number requested \_\_\_\_\_.
2. 2 Forms filled in appropriately - number requested 2.
- \_\_\_\_\_ B. District will furnish Certificates and Oaths of Office.

ITEM #3 ELECTION NIGHT RESULTS

- \_\_\_\_\_ On-line results
- X E-mail admin.pvcwd@verizon.net

ELECTIONS DIVISION SERVICES PROVIDED:

CANDIDATE FORMS – Ventura County Elections Division to provide one master set for copying.

PRINTING OF SAMPLE BALLOTS – Ventura County Elections Division will arrange for printing Candidates' Statements in the Sample Ballot for each election.

VOTE BY MAIL BALLOTS – Ventura County Elections Division will process all Vote By Mail ballots, including the checking of applications and ballot mailing. Applications and envelopes will be provided to City Clerks.



MARK A. LUNN  
Clerk-Recorder, Registrar of Voters  
Elections Division

Notice to the County Clerk of Elective Offices to be Filled in the

Pleasant Valley County Water District  
(Name of City, School or Special District)

You are hereby notified that a Landowner General District Election will be held on May 7, 2019.

Records indicate that the elective offices held by the persons listed below are to be filled:

<u>Name of Officeholder*</u>	<u>Title &amp; Division (if any)</u>
<u>John S. Broome Jr.</u>	<u>DIRECTOR</u>
<u>Peter W. Hausen</u>	<u>DIRECTOR</u>
<u>John D. Menne</u>	<u>DIRECTOR</u>
_____	_____
_____	_____
_____	_____

The Candidate is to pay for the printing, handling, translating, and mailing  
City/District/Candidate\*\*

of the candidate's statements pursuant to Section 13307 of the Elections Code.

Dated: 12/18/2018

(SEAL)

[Signature]  
District Secretary

\* Please note if any appointments were made to fill vacancies and indicate expiration of terms.

\*\* Indicate City, District or Candidate depending upon which entity is to be billed for the cost of printing and handling the candidate's statements.

**DIRECTORS**

Peter W. Hansen

Craig R. Kaihara

Thomas P. Vujovich, Jr.

John S. Broome

John D. Menne



**PLEASANT VALLEY COUNTY WATER DISTRICT**

PIONEER IN FOX CANYON AQUIFER CONSERVATION  
SERVING AGRICULTURE SINCE 1956

154 S. LAS POSAS ROAD, CAMARILLO, CA 93010-8570  
Phone: 805-482-2119  
Fax: 805 484-5835

**STAFF**

Jared L. Bouchard  
General Manager

General Counsel  
Arnold, Bleuel, LaRochelle,  
Mathews & Zirbel, LLP

**December 18, 2018 SPECIAL MEETING**

**TO: BOARD OF DIRECTORS**

**FROM: GENERAL MANAGER**

**AGENDA ITEM: 7C**

**Subject: Consider Resolution 18-03 ESTABLISHING A 180-DAY WAIT PERIOD EXCEPTION FOR THE EMPLOYMENT OF DONALD R ARNOLD and Authorization for, the General Manager to appoint Donald R. Arnold as an Extra-Help employee in accordance with Government Code Sections 31680.6, 7522.56 and 21224**

**RECOMMENDATION:**

Approval of, and Authorization for, the General Manager to appoint Donald R. Arnold as an Extra-Help employee following his retirement from the Pleasant Valley County Water District ("PVCWD") to fill a critically needed position overseeing major projects currently underway within the PVCWD.

**DISCUSSION & LEGAL JUSTIFICATION:**

As you know, Donald r. Arnold retired from PVCWD effective November 2, 2018 after more than 10 years of service to PVCWD. Don's many years and accomplishments with PVCWD have given him an intimate knowledge of and expertise with PVCWD's extensive ground water extraction, delivery and storage system.

As your Board is also aware, Don has also played an important role in several projects which are at a critical point in their development such that, without Don's continued involvement, they would encounter unnecessary costs or further delays. One such project is the installation of automated meters at the Districts wells and the associated SCADA installation.

Pursuant to Government Code sections 31680.6 and 7522.56(c), a retiree may be employed by PVCWD for a period not to exceed 120 working days or 960 hours, whichever is greater, in any one fiscal year or any other 12-month period designated by the PVCWD Board of Directors in a position of limited duration requiring special skills or knowledge.

Government Code section 7522.56(c) generally requires that a retired person may be hired without reinstatement from retirement only during an emergency to prevent stoppage of public business or because the retired person has skills needed to perform work of limited duration. This situation specifically satisfies the latter standard. Don's unique knowledge and experience of PVCWD operations require his appointment and qualify him for appointment to this Extra-Help position. It is anticipated that the work position will be of limited duration, to oversee certain projects while avoiding delays. It is anticipated Don would work on an as needed basis for one week per month for a period of three to six months.

Pursuant to Government Code section 7522.56(d), the rate of pay of the Extra-Help employee position cannot exceed the maximum rate paid for employees performing comparable duties. As Don previously performed these duties in his capacity as Water System Operator 2, his pay rate as an Extra-Help employee will be limited to the salary range of the General Manager classification and will not include any premium pay, incentives, or benefits.

Given his unique experience and knowledge of the PVCWD facilities and projects the General Manager and Legal Counsel hereby certifies that Don Arnold has the special skills and knowledge necessary to fill the position of (Extra-Help) during the January 31, 2019, to December 31, 2019

Approval of this letter by the Board of Directors shall constitute the Board's Adoption of Resolution 18-03 for the above-referenced matter.

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**Jared Bouchard**  
**General Manager**

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**John M. Mathews**  
**District Legal Counsel**