

DIRECTORS

Peter W. Hansen

Craig R. Kaihara

Thomas P. Vujovich, Jr.

John S. Broome

John D. Menne



PLEASANT VALLEY COUNTY WATER DISTRICT

PIONEER IN FOX CANYON AQUIFER CONSERVATION
SERVING AGRICULTURE SINCE 1956

154 S. LAS POSAS ROAD, CAMARILLO, CA 93010-8570
Phone: 805-482-2119
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STAFF

Jared L. Bouchard
General Manager

General Counsel
Arnold, Bleuel, LaRoche, et al.
Mathews & Zirbel, LLP

**PLEASANT VALLEY COUNTY WATER DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS**

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Pleasant Valley County Water District Board of Directors will hold a **SPECIAL MEETING** at 11:30 a.m. on Thursday, October 10, 2019, at the District Office located at 154 S. Las Posas Road, Camarillo, CA 93010-8570.

AGENDA

The agenda is posted at least 24 hours preceding the Board meeting and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b).

An opportunity for members of the public to briefly address the Board on items not on the agenda is provided at the beginning and end of each meeting. Persons wishing to comment on agenda items should complete a speaker card and submit it (preferably before the meeting) to the Clerk. The Chairman will then recognize them at the appropriate time. Once recognized, persons should step to the podium, clearly state their name and address for the record, and address the item being considered in as brief, clear and concise a manner as possible.

OPEN SESSION AND CALL TO ORDER:

- 1) Pledge of allegiance.
- 2) Roll call.
- 3) Determination of quorum.
- 4) Approval of agenda.
- 5) Approval of Minutes:
 - a. **June-4-2019**
- 6) Open Forum.

This is an opportunity for the public to address the Board on matters not appearing on the agenda. No action may be taken by the Board at this time, but items can be considered for placing on the agenda for a subsequent meeting.

7) Action Items

A. RATIFICATION OF CHECKS. The Board will review and ratify checks issued and funds transferred since the Board of Directors meeting of Tuesday, June 4, 2019.

Recommendation: Approve

B. BOARD REVIEW OF CURRENT PVCWD RATES SINCE LAST PROPOSITION 218 RATE INCREASE IN JULY OF 2016 AND CONSIDER SETTING A PUBLIC HEARING DATE TO CONSIDER PASS THROUGH INCREASE TO THE RATES

Recommendation: Set a public hearing date for consideration of pass through rate increases.

C. BOARD DISCUSSION OF SETTING PVCWD ALLOCATIONS RELATED TO THE PROPOSED FOX CANYON GROUND WATER MANAGEMENT AGENCY ALLOCATION ORDINANCE

Recommendation:

- 1) Receive a presentation from the General Manager and District Counsel on potential options for implementing an internal PVCWD sub allocation program. and provide staff direction as to the Boards preferred
- 2) Provide staff direction on the Boards preferred options and direct staff begin developing policies and ordinance to implement the preferred program

D. CONSIDER RESOLUTION 19-02 ADOPTING A 457 PLAN OPTION FOR EMPLOYEES

Recommendation: Approve Resolution 19-02 authorizing the General Manger to execute all required enrollment documents to the Cal PERS 457 Supplemental Retirement Program. *This is no cost to the District it solely funded by employee participation.*

E. Consider Regular Board Meeting Schedule for the remainder of 2019 and 2020

Recommendation: Approve Regular Board Meeting Schedule

8) GENERAL MANAGER COMMENTS

9) OTHER BUSINESS.

10) **CLOSED SESSION.** It is the intention of the Pleasant Valley County Water District Board of Directors to be in closed session to consider the following items:

A. Conference with legal counsel-potential/anticipated litigation. Subdivision (d) of Section 54956.9 of *California Government Code*. (One case)

11) **ADJOURNMENT.**

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In compliance with the Americans with Disabilities Act, all possible accommodations will be made for individuals with disabilities so they may attend and participate in meetings. If special assistance is needed, please call the Agency staff at (805) 482-2119 at least 24 hours prior to the meeting so proper arrangements may be assured. If requested, and as possible, agendas will be provided in alternative formats.

Agenda Posting Certification: This agenda was posted not less than 24 hours prior to the scheduled meeting date and time at 154 S. Las Posas Road Camarillo CA, 93010 in the location that is accessible 24 hours a day to the General Public.



Jared Bouchard
General Manager

MINUTES OF SPECIAL MEETING OF THE
BOARD OF DIRECTORS
PLEASANT VALLEY COUNTY WATER DISTRICT HELD
Tuesday June 4th, 2019

Pursuant of notice given, a Special Meeting of the Board of Directors of the Pleasant Valley County Water District was held on Tuesday June 4th, 2019 in the District headquarters facility, 154 S. Las Posas Rd, Camarillo, CA.

Call to Order

The meeting was called to order at 10:30a.m. by President, Thomas P. Vujovich, Jr.

Agenda Item #1- Pledge of Allegiance was led by President Vujovich

Agenda #2- Roll Call

Attendance at the meeting was as follows:

Directors' Present: Thomas P. Vujovich, Jr., President

Craig Kaihara, Vice President

Pete Hansen

John Broome

John Menne

Staff Present: John Matthews, Attorney

Jared Bouchard, General Manager

Agenda #3 – Determination of Quorum

Quorum was established

Agenda Item #4 – Approval of Agenda

Motion to approve by Director Hansen; seconded by Director Menne, motion passed unanimously.

Agenda Item #5 – Approval of Minutes

- a. Moved by Director Broome to approve the minutes of the Special Board Meetings held on Tuesday December 18th, 2018 and Tuesday February 12th, 2019 seconded by Director Kaihara, motion passed unanimously.

Agenda Item #6 – Open Forum

Public comment:

No members of the public present. No items to be considered.

Agenda Item #7 – Action Items

A. - Special Presentation

United Conservation Water District representatives CFO Joseph Jereb, Controller Erin Gorospe, Mauricio Guardado and Dan Naumann presented the FY 2018/2019 financial data regarding the Pleasant Valley Pipeline Fund and Loans, Overview of the upcoming year, and the 2019/2020 FY Budget. Received and Filed.

B. – Ratification of Checks

It was moved by Director Broome to ratify the checks issued from February 12th, 2019 to June 4th, 2019 by the District, seconded by Director Hansen. The motion passed unanimously and the list of checks ratified is appended to these minutes.

C. – Consider FY 2019/2020 Budget

The Pleasant Valley County Water District budget for FY 2019/2020 was presented by General Manager Jared Bouchard. Review of 2018/2019 showed a deficit of \$ -584,000.00. The cause of the deficit was largely impacted by the anticipated 6,718 AF of water sales vs current sales which are at 55% of the anticipated revenue. FCGMA allocations will go into effect October 1st, 2019. The bulk of the allocation will be with Pleasant Valley CWD so no changes will be made to the projected revenue sales. The Agency has a combined balance of 1.9 million. It is proposed to have \$1.2 million as an operating reserve to be accumulated over time due to PV's current financial status. Jared suggested incremental rate increases vs large rate increases. It was decided to keep rates as they are this year. The budget was approved as presented. Moved by Director Menne second by Director Kaihara, motion passed unanimously.

D. – Consider Resolution 19-01 Formally Adopting a reserve policy for Pleasant Valley County Water District

A Reserve Policy was adopted: Resolution 19-01 with a modification to Item 2 that states a capital reserve will be comprised of 5% of the asset value. Motion by Director Broome , second by Director Hansen motion passed unanimously.

E.- Consider Annual Audit

Annual Audit for 2017/2018 was reviewed and a clean audit was presented. Motion to approve Director Menne, second Director Hansen motion passed unanimously.

Agenda Item #8 – General Manager Comments

New hire was discussed, a formal offer will be sent to Nancy Lawrence. Mrs. Lawrence is expected to begin working July 2019. No further business to discuss.

Agenda Item #9 – Other Business

No other business to report.

Agenda Item #10 – Closed Session

The Board went into closed session per Government Code sec 54956.9© to conference with legal counsel on existing litigations. No action to report on item 10.

The board came out of session at 12:38 p.m.

Agenda Item #11 – Adjournment

The meeting was adjourned upon a motion duly made, seconded and carried unanimously at 12:39 p.m.

Respectfully Submitted:

Minutes Approval:

Jared Bouchard, General Manager

Thomas P. Vujovich, Jr., President

Pleasant Valley County Water District Check Detail

June 4 through October 8, 2019

Num	Date	Name	Account	Original Amount
eft	06/06/2019	QuickBooks Payroll Service	1010 · Pacific Western-C	-11,994.85
eft	06/20/2019	QuickBooks Payroll Service	1010 · Pacific Western-C	-11,639.11
eft	07/03/2019	QuickBooks Payroll Service	1010 · Pacific Western-C	-11,570.75
eft	07/18/2019	QuickBooks Payroll Service	1010 · Pacific Western-C	-15,417.47
eft	07/30/2019	QuickBooks Payroll Service	1010 · Pacific Western-C	-15,921.95
eft	07/30/2019	QuickBooks Payroll Service	1010 · Pacific Western-C	-9,597.48
eft	08/13/2019	QuickBooks Payroll Service	1010 · Pacific Western-C	-14,554.06
eft	08/26/2019	QuickBooks Payroll Service	1010 · Pacific Western-C	-99.08
eft	08/27/2019	QuickBooks Payroll Service	1010 · Pacific Western-C	-13,668.26
eft	09/10/2019	QuickBooks Payroll Service	1010 · Pacific Western-C	-13,971.27
eft	09/24/2019	QuickBooks Payroll Service	1010 · Pacific Western-C	-13,692.94
eft	10/08/2019	QuickBooks Payroll Service	1010 · Pacific Western-C	-13,755.44
DD1287	06/07/2019	Courtney A Huff	1010 · Pacific Western-C	0.00
DD1288	06/07/2019	Daniel J Vasquez	1010 · Pacific Western-C	0.00
DD1289	06/07/2019	Jared Bouchard	1010 · Pacific Western-C	0.00
DD1290	06/07/2019	Paul A Otero	1010 · Pacific Western-C	0.00
DD1299	06/21/2019	Courtney A Huff	1010 · Pacific Western-C	0.00
DD1300	06/21/2019	Daniel J Vasquez	1010 · Pacific Western-C	0.00
DD1301	06/21/2019	Jared Bouchard	1010 · Pacific Western-C	0.00
DD1302	06/21/2019	Paul A Otero	1010 · Pacific Western-C	0.00
DD1303	07/05/2019	Courtney A Huff	1010 · Pacific Western-C	0.00
DD1304	07/05/2019	Daniel J Vasquez	1010 · Pacific Western-C	0.00
DD1305	07/05/2019	Jared Bouchard	1010 · Pacific Western-C	0.00
DD1306	07/05/2019	Paul A Otero	1010 · Pacific Western-C	0.00
DD1307	07/19/2019	Courtney A Huff	1010 · Pacific Western-C	0.00
DD1308	07/19/2019	Daniel J Vasquez	1010 · Pacific Western-C	0.00
DD1309	07/19/2019	Jared Bouchard	1010 · Pacific Western-C	0.00
DD1310	07/19/2019	Nancy M Lawrence	1010 · Pacific Western-C	0.00
DD1311	07/19/2019	Paul A Otero	1010 · Pacific Western-C	0.00
DD1312	07/31/2019	Courtney A Huff	1010 · Pacific Western-C	0.00
DD1313	07/31/2019	Daniel J Vasquez	1010 · Pacific Western-C	0.00
DD1314	07/31/2019	Jared Bouchard	1010 · Pacific Western-C	0.00
DD1315	07/31/2019	Nancy M Lawrence	1010 · Pacific Western-C	0.00
DD1316	07/31/2019	Paul A Otero	1010 · Pacific Western-C	0.00
DD1317	07/31/2019	Jared Bouchard	1010 · Pacific Western-C	0.00
DD1318	08/14/2019	Courtney A Huff	1010 · Pacific Western-C	0.00
DD1319	08/14/2019	Daniel J Vasquez	1010 · Pacific Western-C	0.00
DD1320	08/14/2019	Jared Bouchard	1010 · Pacific Western-C	0.00
DD1321	08/14/2019	Nancy M Lawrence	1010 · Pacific Western-C	0.00
DD1322	08/14/2019	Paul A Otero	1010 · Pacific Western-C	0.00
DD1323	08/28/2019	Daniel J Vasquez	1010 · Pacific Western-C	0.00
DD1324	08/28/2019	Jared Bouchard	1010 · Pacific Western-C	0.00
DD1325	08/28/2019	Nancy M Lawrence	1010 · Pacific Western-C	0.00
DD1326	08/28/2019	Paul A Otero	1010 · Pacific Western-C	0.00

Pleasant Valley County Water District Check Detail

June 4 through October 8, 2019

Num	Date	Name	Account	Original Amount
DD1327	09/11/2019	Daniel J Vasquez	1010 · Pacific Western-C	0.00
DD1328	09/11/2019	Jared Bouchard	1010 · Pacific Western-C	0.00
DD1329	09/11/2019	Nancy M Lawrence	1010 · Pacific Western-C	0.00
DD1330	09/11/2019	Paul A Otero	1010 · Pacific Western-C	0.00
DD1331	09/25/2019	Daniel J Vasquez	1010 · Pacific Western-C	0.00
DD1332	09/25/2019	Jared Bouchard	1010 · Pacific Western-C	0.00
DD1333	09/25/2019	Nancy M Lawrence	1010 · Pacific Western-C	0.00
DD1334	09/25/2019	Paul A Otero	1010 · Pacific Western-C	0.00
7575	06/13/2019	McCrometer	1010 · Pacific Western-C	-981.18
7578	06/17/2019	Camrosa Water District	1010 · Pacific Western-C	-129,453.32
7579	07/02/2019	WEX BANK	1010 · Pacific Western-C	-312.80
7580	07/02/2019	U S Bank Payment Center	1010 · Pacific Western-C	-1,140.01
7581	07/02/2019	Underground Service Alert	1010 · Pacific Western-C	-50.72
7582	07/02/2019	RICOH USA, INC	1010 · Pacific Western-C	-36.17
7583	07/02/2019	Arnold, LaRochelle, Etal	1010 · Pacific Western-C	-4,342.00
7584	07/02/2019	Dial Security	1010 · Pacific Western-C	-72.00
7585	07/02/2019	FRONTIER	1010 · Pacific Western-C	-168.11
7586	07/02/2019	SCE/Payment Processing	1010 · Pacific Western-C	-6,638.49
7587	07/02/2019	Dial Security	1010 · Pacific Western-C	-175.00
7588	07/02/2019	ACWA/JPIA	1010 · Pacific Western-C	-2,831.33
7589	07/02/2019	City of Camarillo	1010 · Pacific Western-C	-62.48
7590	07/02/2019	XIO, INC.	1010 · Pacific Western-C	-464.00
7591	07/02/2019	XIO, INC.	1010 · Pacific Western-C	-8,625.71
7592	07/02/2019	Harris Water Conditioning Inc.	1010 · Pacific Western-C	-46.75
7593	07/02/2019	E.J. Harrison & Sons	1010 · Pacific Western-C	-191.69
7594	07/02/2019	McCrometer	1010 · Pacific Western-C	-481.80
7595	07/02/2019	STREAMLINE	1010 · Pacific Western-C	-300.00
7596	07/02/2019	Smith-Patterson Paving	1010 · Pacific Western-C	0.00
7597	07/08/2019	Hands-On Consultations	1010 · Pacific Western-C	-834.50
7598	07/16/2019	BROADBAND MICROWAVE ISP Corp.	1010 · Pacific Western-C	-149.00
7599	07/16/2019	Peter Aline	1010 · Pacific Western-C	-100.00
7600	07/16/2019	BATTERIES PLUS BULBS	1010 · Pacific Western-C	-123.02
7601	07/16/2019	McCrometer	1010 · Pacific Western-C	-76.20
7602	07/16/2019	AIRGAS USA, LLC	1010 · Pacific Western-C	-31.90
7603	07/16/2019	FGL Environmental	1010 · Pacific Western-C	-145.00
7604	07/16/2019	ACWA/JPIA	1010 · Pacific Western-C	-381.87
7605	07/16/2019	Pitney Bowes	1010 · Pacific Western-C	-164.55
7606	07/16/2019	Prudential Overall Supply	1010 · Pacific Western-C	-270.20
7607	07/16/2019	Promaid, Inc.	1010 · Pacific Western-C	-195.00
7608	07/16/2019	Access Information Management	1010 · Pacific Western-C	-232.48
7609	07/16/2019	SOARES, SANDALL & PETROVICH, LLP	1010 · Pacific Western-C	-870.00
7610	07/16/2019	FRONTIER	1010 · Pacific Western-C	-168.11
7611	07/16/2019	BONDY GROUNDWATER CONSULTING, INC.	1010 · Pacific Western-C	-3,419.46
7612	07/16/2019	SoCalGas	1010 · Pacific Western-C	-39.28
7614	07/16/2019	UWCD	1010 · Pacific Western-C	-37,910.29

Pleasant Valley County Water District Check Detail

June 4 through October 8, 2019

Num	Date	Name	Account	Original Amount
7615	07/18/2019	UWCD	1010 · Pacific Western-C	-41,912.97
7616	07/22/2019	Light Gabler	1010 · Pacific Western-C	-180.00
7617	07/22/2019	E.J. Harrison & Sons	1010 · Pacific Western-C	-198.12
7618	07/23/2019	Smith-Patterson Paving	1010 · Pacific Western-C	-22,750.00
7619	07/23/2019	Camrosa Water District	1010 · Pacific Western-C	-111,671.65
7620	07/30/2019	Diener's Electric	1010 · Pacific Western-C	-6,508.38
7621	07/30/2019	FRONTIER	1010 · Pacific Western-C	-191.90
7622	07/30/2019	Arnold, LaRochelle, Etal	1010 · Pacific Western-C	-8,424.00
7623	07/30/2019	Progressive Land Management, Inc.	1010 · Pacific Western-C	-533.22
7624	07/30/2019	Pitney Bowes	1010 · Pacific Western-C	-58.99
7625	07/30/2019	Asbury Environmental Serv.	1010 · Pacific Western-C	-65.00
7626	07/30/2019	XIO, INC.	1010 · Pacific Western-C	-464.00
7627	07/30/2019	Hands-On Consultations	1010 · Pacific Western-C	-472.50
7628	07/30/2019	SCE/Payment Processing	1010 · Pacific Western-C	-39,712.27
7629	07/30/2019	City of Camarillo	1010 · Pacific Western-C	-62.48
7630	07/30/2019	SoCalGas	1010 · Pacific Western-C	-39.28
7631	07/30/2019	Harris Water Conditioning Inc.	1010 · Pacific Western-C	-46.75
7632	07/30/2019	U S Bank Payment Center	1010 · Pacific Western-C	-952.92
7633	08/27/2019	Courtney A Huff	1010 · Pacific Western-C	-585.96
7634	08/16/2019	WEX BANK	1010 · Pacific Western-C	-815.63
7635	08/16/2019	Digital Deployment	1010 · Pacific Western-C	-300.00
7636	08/16/2019	Camrosa Water District	1010 · Pacific Western-C	-104,986.12
7637	08/16/2019	UWCD	1010 · Pacific Western-C	-93,368.53
7638	08/16/2019	ACWA/JPIA	1010 · Pacific Western-C	-381.87
7639	08/16/2019	AIRGAS USA, LLC	1010 · Pacific Western-C	-37.97
7640	08/16/2019	SOARES, SANDALL & PETROVICH, LLP	1010 · Pacific Western-C	-2,952.00
7641	08/16/2019	BONDY GROUNDWATER CONSULTING, INC.	1010 · Pacific Western-C	-1,697.52
7642	08/16/2019	Underground Service Alert	1010 · Pacific Western-C	-35.87
7643	08/16/2019	Dial Security	1010 · Pacific Western-C	-72.00
7644	08/16/2019	Prudential Overall Supply	1010 · Pacific Western-C	-216.58
7645	08/16/2019	Promaid, Inc.	1010 · Pacific Western-C	-195.00
7646	08/16/2019	McCrometer	1010 · Pacific Western-C	-76.20
7647	08/16/2019	Diener's Electric	1010 · Pacific Western-C	-6,508.38
7648	08/16/2019	Access Information Management	1010 · Pacific Western-C	-219.67
7649	08/16/2019	BROWNSTEIN HYATT FARBER SCHRECK, LLP	1010 · Pacific Western-C	-22,187.87
7650	08/16/2019	LAFCO	1010 · Pacific Western-C	-2,916.00
7651	08/19/2019	STREAMLINE	1010 · Pacific Western-C	-300.00
7652	09/27/2019	Donald Arnold	1010 · Pacific Western-C	-3,000.00
7654	09/05/2019	BONDY GROUNDWATER CONSULTING, INC.	1010 · Pacific Western-C	-4,804.18
7655	09/05/2019	Underground Service Alert	1010 · Pacific Western-C	-14.32
7656	09/05/2019	Prudential Overall Supply	1010 · Pacific Western-C	-223.48
7657	09/05/2019	Dial Security	1010 · Pacific Western-C	0.00
7658	09/05/2019	ACWA/JPIA	1010 · Pacific Western-C	-647.52
7659	09/03/2019	WEX BANK	1010 · Pacific Western-C	-734.46
7660	09/03/2019	Underground Service Alert	1010 · Pacific Western-C	-19.90

Pleasant Valley County Water District Check Detail

June 4 through October 8, 2019

Num	Date	Name	Account	Original Amount
7661	09/03/2019	U S Bank Payment Center	1010 · Pacific Western-C	-861.24
7662	09/03/2019	Purchase Power	1010 · Pacific Western-C	-117.98
7663	09/03/2019	Promaid, Inc.	1010 · Pacific Western-C	-195.00
7664	09/03/2019	Harris Water Conditioning Inc.	1010 · Pacific Western-C	-46.75
7665	09/03/2019	FRONTIER	1010 · Pacific Western-C	-19.98
7666	09/03/2019	FGL Environmental	1010 · Pacific Western-C	-145.00
7667	09/03/2019	E.J. Harrison & Sons	1010 · Pacific Western-C	-198.12
7668	09/03/2019	City of Camarillo	1010 · Pacific Western-C	-62.48
7669	09/03/2019	BROADBAND MICROWAVE ISP Corp.	1010 · Pacific Western-C	-149.00
7670	09/03/2019	Arnold, LaRochelle, Etal	1010 · Pacific Western-C	-4,614.23
7682	09/16/2019	Access Information Management	1010 · Pacific Western-C	-257.69
7683	09/16/2019	ACWA/JPIA	1010 · Pacific Western-C	-1,854.17
7684	09/16/2019	AIRGAS USA, LLC	1010 · Pacific Western-C	-37.97
7685	09/16/2019	BROADBAND MICROWAVE ISP Corp.	1010 · Pacific Western-C	-149.00
7686	09/16/2019	BROWNSTEIN HYATT FARBER SCHRECK, LLP	1010 · Pacific Western-C	-4,160.02
7687	09/16/2019	Bulldog Forklift Co.	1010 · Pacific Western-C	-412.41
7688	09/16/2019	Dial Security	1010 · Pacific Western-C	0.00
7689	09/16/2019	FCGMA	1010 · Pacific Western-C	-42,099.10
7690	09/16/2019	Prudential Overall Supply	1010 · Pacific Western-C	-113.04
7691	09/16/2019	SOARES, SANDALL & PETROVICH, LLP	1010 · Pacific Western-C	-606.60
7692	09/16/2019	UWCD	1010 · Pacific Western-C	-28,217.68
7693	09/16/2019	Camrosa Water District	1010 · Pacific Western-C	-70,279.97
7694	09/16/2019	STREAMLINE	1010 · Pacific Western-C	-300.00
7695	09/16/2019	XIO, INC.	1010 · Pacific Western-C	-464.00
1001373585	08/07/2019	CalPERS	1010 · Pacific Western-C	-5,462.44
1001373586	08/07/2019	CalPERS-Retirement	1010 · Pacific Western-C	-1,498.54

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October 10, 2019 SPECIAL MEETING

TO: BOARD OF DIRECTORS

FROM: GENERAL MANAGER

Subject: BOARD REVIEW OF CURRENT PVCWD RATES SINCE LAST PROPOSITION 218 RATE INCREASE IN JULY OF 2016 AND CONSIDER SETTING A PUBLIC HEARING DATE TO IMPLEMENT PASS THROUGH INCREASE TO THE RATES

AGENDA ITEM: 7B

BACKGROUND:

Pleasant Valley County Water District last adjusted rates in July of 2016. As part of that rate adjustment the District properly noticed and conducted a 218 hearing that implemented the current 300/acft rate, as part of that notice/hearing the Board also noticed customers that Pass Through increases may be implemented in the future.

A Pass through increase is when certain cost not in the direct purview of the agency rise and it is necessary for the Agency to pass those cost along in order to continue to meet its Cost of Service financial obligations adopted as part of the 218 process.

A typical example of this that is directly related to PVCWD is when GMA pump charges to the District increase it increases the cost of water PVCWD delivers and we can pass those cost on short of a full 218 Hearing.

Staff has analyzed those cost that are Pass Through related in order to understand the significance of those on PVCWD current revenue streams and the revenue stream that was anticipated during the June 2016 Prop 218 Hearing.

In short all of PVCWD supply sources and or pump charges have increased in cost since the rate was last adjusted in 2016. Those increases range from 70% to as little 3%. The impact of those increases has resulted in a net 13 to 14% reduction in revenue on every ac/ft of water PV sells today vs. the expected revenues at the time of adoption.

Due to the dynamic nature of PVCWD supply mix it is not necessary to increase rates 13 to 14 percent in order to rebalance the revenues.

Staff has developed and will present a rate model to the Board demonstrating a pass through increase of 7.5% to 10.5% is appropriate to rebalance the revenues.

Recommendation: Set a public hearing date for consideration of pass through rate increases.

**NOTICE OF JUNE 1, 2016 PUBLIC HEARING
ON
PROPOSED INCREASE IN RECYCLED WATER RATE**

NOTICE OF PUBLIC HEARING

Pursuant to Proposition 218 (California State Constitution Article XIIIID) and the Proposition 218 Omnibus Implementation Act (Government Code section 53750 et seq.), the Pleasant Valley County Water District will conduct a public hearing on **Wednesday, June 1 31, 2016** on proposed recycled water rate increases effective **July 1, 2016**.

DATE, TIME, AND LOCATION OF THE PUBLIC HEARING

The Public Hearing will be held on **Wednesday, June 1, 2016** at 1:30 p.m. at the District's offices located at **154 South Las Posas Road, Camarillo, CA 93010**.

BASIS FOR PROPOSED INCREASED RECYCLED WATER RATE

The Pleasant Valley County Water District is proposing increased water rate for providing water service to your property and other properties serviced by the District. The increase is necessary to cover the escalating cost of providing water service to our customers; including pumped water and purchased surface water.

The factors upon which the proposed water rate increase is based include the following:

- **United Water Conservation District extraction charge.** UWCD has recently proposed an increase of \$15 per acre foot to the well extraction charge to PVCWD, which is a 23.95% increase for the next fiscal year.
- **Cost of Surface Water:** The cost of any surface water purchased by Pleasant Valley from United Water Conservation District will be increasing by 10% for this fiscal year.
- **Cost of Recycled Water:** PVCWD will be receiving recycled water pursuant to a contract with the City of Oxnard at the rate of \$325 per acre foot. This water will be blended with the District's other water sources.

SCHEDULE OF PROPOSED INCREASED RECYCLED WATER RATE

Existing Rate	Proposed Rate	Percentage Increase
210.00/AF	300.00/AF	42.8%

“Pass-Through” Charge Adjustment for Wholesale Recycled Water Rate Increases: Pursuant to Government Code section 53756, the District reserves the right to “pass-through” on the District's recycled water rates any increases in the wholesale recycled water cost to the District, as calculated per hundred cubic feet of water (HCF). The District will provide written notice as required by law prior to passing through any wholesale water rate increase. Under no circumstance will the District's water rate exceed the cost of services.

PROTEST REQUIREMENTS

Any affected property owner wishing to protest the proposed water rate increase must do so in writing (E-mail protests will not be accepted). Written protests must contain the address or parcel number of the property. Written protests must be submitted in writing to the General Manager by 3:00 p.m. on May 31, 2016 at the following address: Pleasant Valley County Water District, Attn: General Manager, 154 South Las Posas Road, Camarillo, CA 93010. Written protests will also be accepted at the June 1, 2016 Public Hearing provided they are received prior to close of that hearing.

If you have additional questions or would like to receive more information, please call (805) 482-2119. Our office hours are 8:00 a.m. to 4:00 p.m., Monday through Friday. If these times are not convenient, you may leave a recorded message after hours or on weekends. A member of the District staff will return your call.

DIRECTORS

Peter W. Hansen

Craig R. Kaihara

Thomas P. Vujovich, Jr.

John S. Broome

John D. Menne



PLEASANT VALLEY COUNTY WATER DISTRICT

PIONEER IN FOX CANYON AQUIFER CONSERVATION
SERVING AGRICULTURE SINCE 1956

154 S. LAS POSAS ROAD, CAMARILLO, CA 93010-8570
Phone: 805-482-2119
Fax: 805-484-5835

STAFF

Jared L. Bouchard
General Manager

General Counsel
Arnold, Bleuel, LaRoche, &
Mathews & Zirbel, LLP

October 10, 2019 SPECIAL MEETING

TO: BOARD OF DIRECTORS

FROM: GENERAL MANAGER

Subject: BOARD DISCUSSION OF SETTING PVCWD ALLOCATIONS RELATED TO THE PROPOSED FOX CANYON GROUND WATER MANAGEMENT AGENCY ALLOCATION ORDINANCE

AGENDA ITEM: 7C

Background Discussion

The Fox Canyon Ground Water Management Agency is currently developing an Allocation Ordinance that it anticipates will become effective October of 2020. The ordinance relies a base period of 2005 to 2014 average water use in order to establish individual operator or agency allocations. The Ordinance further delineates or distinguishes allocations between pumping, surface water and Conejo Creek water use to arrive at the allocations considered for the respective parties.

Once adopted the allocation as presently drafted will assign PVCWD a water allocation that is essentially comprised of up 2 components:

1. A Groundwater allocation of 12,014 ac/ft of water. The 12,014 was arrived at by combining PVCWD average pumping during the base period 7040 and average Conejo Creek use of 4974
2. A Surface water flex allocation of 9420 ac/ft of water

The total Water available to PVCWD under the ordinance is 21434 acft/year subject to reductions as implemented by the FCGMA. However, the use of that water is subject to a stringent and confusing framework of accounting developed by the FCGMA. We will discuss the implications of that framework in a separate discussion.

The purpose of this discussion is to begin considering the framework by which the District will govern the use of the 21,434 allocation assigned to PVCWD.

Considerations:

As discussed earlier the new Ordinance will permanently cap the amount of water PVCWD may use in any given year.

PVCWD needs to begin establishing a framework that considers the following among many others:

1. Equitable distribution of the allocation assigned to PVCWD
2. Tracking of Water Use by turnout and land
 - a. Carry Over Balance
 - b. Moving to land based allocations
3. Water use or crop variation form 05-14 base period vs current use
4. Sharing of turnouts across multiple parcels with different owners
5. Parcels with a turnout and well

In considering the possibilities for sub allocating PVCWD allocations there is no right answer that will resolve all the issues above or deal with the unknown issues that are sure to arise. The following concepts for sub allocating the initial PVCWD allocation will be discussed in more detail at the meeting:

1. Flat sub allocation on a per acre basis.
2. Sub allocate using the average turnout history from 2005 -2014 base period
3. Use a similar approach to the OPV Land Owners group of dividing allocation on a present use present need basis. i.e. the average of the last 3 years turnout history
4. Do not sub allocate at all and PV will own supply up until it delivers all the water it has been allocated.

As stated above, staff recognizes each of these approaches has pros and cons to be considered. The list of pros and cons is long and is not presented here but we will discuss those with this Board during the presentation.

Recommendation:

- 1) Receive a presentation from the General Manager and District Counsel on potential options for implementing an internal PVCWD sub allocation program, and provide staff direction as to the Boards preferred
- 2) Provide staff direction on the Boards preferred options and direct staff begin developing policies and ordinance to implement the preferred program

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October 10, 2019 SPECIAL MEETING

TO: BOARD OF DIRECTORS

FROM: GENERAL MANAGER

Subject: CONSIDER RESOLUTION 19-02 ADOPTING A 457 PLAN OPTION FOR EMPLOYEES

AGENDA ITEM: 7D

The request to enroll the District in this program is a benefit to the employees with **No** cost to the District.

This program is offered to all Cal Pers retirement agencies. It only requires Board approval because the Agency is the Cal PERs program administrator.

Once established, employees will have the option to participate in a 457 Deferred Compensation or Roth supplemental retirement program or not participate at all. 100% of the cost is born by the employee for contribution, account management etc. The only cost to the Agency is the occasional submittal of paperwork or inputting the employees elected deferrals during payroll.

Recommendation: Approve Resolution 19-02 authorizing the General Manger to execute all required enrollment documents necessary to enroll PVCWD employees in the Cal PERS 457 Supplemental Retirement Program. ***This is no cost to the District, it solely funded by employee participation.***

Resolution 19-02 Of the Pleasant Valley County Water District Approving
Adoption of
CalPERS Supplemental Income 457 Plan

WHEREAS, Pleasant Valley County Water District desires to establish a deferred compensation plan for the benefit of its employees; and

WHEREAS, the Board of Administration (the "Board") of the California Public Employees' Retirement System ("CalPERS") has established the CalPERS Supplemental Income 457 Plan (the "CalPERS 457 Plan") which may be adopted by a governmental employer the employees of which are public employees; and

WHEREAS, _ Pleasant Valley County Water District believes that the CalPERS 457 Plan and the investment options available thereunder will provide valuable benefits to its employees; and

WHEREAS, the Board has appointed Voya Financial® to perform recordkeeping and administrative services under the CalPERS 457 Plan and to act as the Board's agent in all matters relating to the administration of the CalPERS 457 Plan;

NOW, THEREFORE, BE IT RESOLVED that Pleasant Valley County Water District adopts the CalPERS 457 Plan for the benefit of its employees and authorizes and directs the General Manager to execute the attached adoption agreement on behalf of Pleasant Valley County Water District and to provide CalPERS or any successor agent duly appointed by the Board with such information and cooperation as may be needed on an ongoing basis in the administration of the CalPERS 457 Plan. A copy of this resolution, the agreement, and any attachments thereto shall be on file in the office of Pleasant Valley County Water District.

Passed and adopted as a resolution of the (Authorized Member of the Employer), at a meeting held on

_____ (Date, if applicable).

_____ (Board Chair or Authorized Member Signature)

_____ (Title of Authorized Member)

Attest _____ (Employer Seal)

Employer Adoption Agreement

The employer identified below (the "Employer") adopts the CalPERS Supplemental Income 457 Plan (the "CalPERS 457 Plan" or the "Plan") for the benefit of its employees and agrees to be bound by and subject to the terms of the Plan, as it may be amended from time to time. The Employer further agrees and represents as follows:

1. The Employer is a political subdivision of the State of California and is eligible to adopt the Plan.
2. The Employer has duly adopted a resolution (copy attached) or taken such other official action as required for its lawful adoption and implementation of the Plan and has authorized the undersigned to execute this Agreement on its behalf.
3. The Employer has received and has had the opportunity to review the following documents and information:
 - The Plan document;
 - A description of the optional provisions of the Plan;
 - A description of the investment options available to Plan participants and historical performance data for those investment options;
 - A complete description of fees and expenses that will or may be charged to Plan participants including, but not limited to, investment fees and administrative expenses; and
 - The Enrollment Kit for eligible employees, which includes forms and information for employees to participate in the Plan.

Contributions

4. The Employer understands that its employees will have the opportunity to defer their own compensation by designating an amount or percentage to be withheld from each paycheck and contributed to the Plan on the employee's behalf.
5. The Employer understands that the Plan must be made available to all employees and agrees to offer all employees the opportunity to participate in the Plan.
6. The Employer understands that the Plan cannot be made available to individuals who are not the Employer's common law employees and agrees not to offer such individuals the opportunity to participate in the Plan.
7. The Employer understands that each employee's deferrals under the Plan and any other eligible deferred compensation plan maintained by the Employer are subject to certain limits imposed by the Plan and the federal tax code. The Employer agrees to limit employees' deferrals under all plans maintained by the Employer to amounts that do not exceed applicable limitations.
8. The Employer agrees to deduct deferral amounts from employees' salaries and wages in accordance with the employees' elections, to remit all amounts deducted to the Plan as soon as reasonably practicable after such amounts are withheld, and to accurately report the amounts remitted.
9. The Employer understands and agrees that all amounts deferred under the Plan shall be 100% vested and shall be deposited in the Public Employees' Deferred Compensation Fund (the "Fund"), a trust established to hold such amounts, for the exclusive benefit of participants and their beneficiaries. The Employer shall have no right to Fund assets or to sell, redeem, or otherwise liquidate Fund assets, except as provided Plan section 10.6.

Investments

10. The Employer understands and agrees that employees who defer compensation under the Plan will have the right to direct the investment of their individual Plan accounts by choosing among the investment options selected by the CalPERS Board of Administration (the "Board") and offered under the Plan. The Employer further understands and agrees that any employee who does not provide timely directions for investing his or her account will be deemed to have selected the Plan's default investment. The Plan's default investment is currently the CalPERS Target Retirement Fund designated for an employee, based on his or her expected retirement date. The Employer understands and agrees that the Board, in its sole discretion, may add, eliminate, or consolidate investment options offered under the Plan, including the Plan's default investment option.
11. The Employer further understands and agrees that certain fees are charged to Plan participants for investment and administration expenses, and that such fees will be offset against investment returns or deducted from participants' Plan accounts periodically.

Administration

12. The Employer understands and agrees that, except as specifically set forth in the Plan, the administration of the Plan and Fund is subject to the exclusive control of the Board and that the Board has the authority to retain third parties to provide investment services, record keeping, accounting, or other services for the Plan.
13. The Employer agrees to assist and cooperate in providing Plan information to employees and to follow administrative procedures established by the Board or its designee(s) from time to time.
14. The Employer has completed the attached New Employer Data Sheet, which is incorporated by reference. The Employer hereby certifies that all information provided in connection with its adoption of the Plan is true and accurate.
15. The Employer understands and agrees that the Board has retained the power and authority to amend the Plan from time to time, subject to limitations set forth in the California Government Code and the Plan. The Employer may not amend the Plan.
16. The Employer understands and agrees that its participation in the Plan may be terminated by the Employer or by the Board upon sixty (60) days advance written notice. Upon termination, all amounts held for participants will continue to be held in the Fund for the exclusive benefit of participants and their beneficiaries, except for distributions or transfers permitted under the Plan terms.

Name of Employer: _____

By: _____

Title: _____

Date: _____

Accepted by CalPERS (or an agent duly appointed by the Board) on behalf of the Board of Administration of the California Public Employees' Retirement System

Name of Employer: _____

By: _____

Title: _____

Date: _____