

MINUTES OF REGULAR MEETING OF THE
BOARD OF DIRECTORS
PLEASANT VALLEY COUNTY WATER DISTRICT HELD
Thursday, January 11, 2018

Pursuant of notice duly given, a Regular Meeting of the Board of Directors of the Pleasant Valley County Water District was held on Thursday, January 11, 2018, in the District headquarters facility, 154 South Las Posas Road, Camarillo, CA.

Call to Order

The meeting was called to order at 10:00 a.m. by President, Thomas P. Vujovich, Jr.

Agenda Item # 1 – Pledge of Allegiance was led by President Vujovich

Agenda Item # 2 – Roll Call

Attendance at the meeting was as follows:

Directors' Present: Thomas P. Vujovich, Jr., President
Craig Kaihara, Vice President
John Broome
Pete Hansen
John Menne

Staff Present: John Mathews, Attorney
Jared Bouchard, General Manager
Brian Cousino, Secretary/Treasurer
Azucena Sanchez, Administrative Secretary

Others Present: Jeanette Lombardo, State President California Women for Agriculture
Anthony Emmert, Deputy General Manager UWCD
Daniel Naumann, Director UWCD

Agenda Item # 3 – Determination of a Quorum

Quorum was established

Agenda Item # 4 – Approval of Agenda

It was moved by Director Kaihara to approve the agenda as presented: seconded by Director Menne, motion passed unanimously.

Agenda Item # 5 – Approval of Minutes

Moved by Director Menne to approve the minutes of the special board meetings held October 10, 2017; seconded by Director Broome, motion passed unanimously.

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Agenda Item # 6 – Open Forum Public Comment

Director Vujovich opened the public comment and invited representatives of United Water Conservation District (UWCD), Mr. Naumann and Mr. Emmert to address the Board. The UWCD representatives provided an update regarding UWCD efforts to secure a permit for Freeman Diversion Operations from National Marine Fisheries. Mr. Nauman and Mr. Emmert stated that three options for the modification of the fish ladder are being considered; rock ramp, vertical slot, or a notch. A short board discussion followed.

Ms. Lombardo to address the board; Ms. Lombardo updated the board on her work on keeping the coastal power plant open and the endangered species act. (as a nation and state level. Finally, Ms. Lombardo informed the board about the events of the last Fox Canyon GMA meeting. A short board discussion followed.

Agenda item # 7a – Election of Officers of the Board for 2018

Appointment of: Director Tommy P. Vujovich, Jr., President and Director Craig Kaihara, Vice President to PVCWD for the next three- year term. A short board discussion followed.

The above motion was passed by Director Broome seconded by Director Hansen; passed unanimously.

Agenda Item # 7b – Adoption of Board Meeting Calendar for 2018

It was moved by Director Broome, seconded by Director Kaihara. The motion passed unanimously.

Agenda Item # 7c – Ratification of Checks

Director Menne asked about the payments made to The City of Oxnard, Mr. Bouchard explained that the payments were for the services received during the period September through November 2017.

It was moved by Director Broome to ratify the checks issued by the District, seconded by Director. Kaihara Motion passed unanimously and the list of checks ratified is appended to these minutes.

Agenda Item # 7d – Adoption of Resolution 18-01 Authorizing Salary Schedules for Pleasant Valley County Water District Employees from July 2014 to Current

Mr. Bouchard explained to the Board of Director the importance to adopt a Salary Schedule retroactive to 2014 stems from a requirement of CalPERS (California Public Employees Retirement System).

It was moved by Director Broome to adopt the Salary Schedule, seconded by Director Menne Motion passed unanimously.

Agenda Item # 7e – Approval of Draft Annual Audit For Fiscal Year Ending June 30, 2017

Mr. Cousino presented the Draft Annual Audit for Fiscal Year ending June 30, 2017. A short board discussion followed.

The above motion was passed by Director Kaihara seconded by Director Menne; passed unanimously.

Agenda Item # 7f – Consider Recycle Water Agreement with Camrosa Water District & Consider Amendment Agreement between Camrosa Water District and Pleasant Valley County Water District for the sale of water pursuant to State Water Resources Control Board Water Right Decision 1638

Mr. Bouchard provided an update. A board discussion followed. Director Vujovich moved to not approve the agreement in its current form and direct staff to continue negotiating the terms with Camrosa Water District. Motion was seconded by Director Menne. The motion passed 5-0

Agenda Item # 7g – Appointment of Azucena Sanchez as a Secretary of the Board.

Moved by Director Hansen second Director Menne; passed unanimously.

Agenda Item # 8a – Update on the Oxnard Recycled Water Project/SMP and Recycled Water Projects

Mr. Bouchard provided an update. A board discussion followed.

Agenda Item # 8c – GMA Update

Mr. Bouchard provided an update on the Draft Ground Water Sustainability Plan and the Oxnard Pleasant Valley User Groups interactions with GMA staff on the development of an agricultural allocation plan. A board discussion followed.

Agenda Item # 9 – General Manager Report

There was no report.

*After this Agenda Item Director Menne left the meeting around 12:15 p.m.

Agenda item # 10 – Other Business

There was no other business.

Minutes of Meeting
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Agenda Item # 11 – Closed Session

The Board went into closed session per Government Code Sec 54956.9 (c) at 12:20 p.m. to conference with legal counsel on existing litigation. The Board came out of closed session at 12:35 p.m.

Agenda Item # 12 – Adjournment

The meeting was adjourned upon a motion duly made, seconded and carried unanimously at 12:36 p.m.

Respectfully Submitted:

Minutes Approval:



Azucena Sanchez, Secretary of the Board



Thomas P. Vujovich, Jr., President

Pleasant Valley County Water District
Transactions by Account
As of December 31, 2017

Type	Date	Num	Name	Memo	Credit
Check	11/15/2017	6891	Diener's Electric	INV # 25191	216.00
Check	11/15/2017	6892	Ferguson Waterworks #1083	VOID: Inv # 18232	
Liability Check	11/22/2017		QuickBooks Payroll Service	Created by Payroll Service on 11/17/2017	8,550.81
Liability Check	11/22/2017	eft	United States Treasury	95-6006679	4,964.92
Liability Check	11/22/2017	eft	Employment Development Department	698-1246-9	915.99
Paycheck	11/24/2017	DD1124	Azucena Sanchez	Direct Deposit	
Paycheck	11/24/2017	DD1125	Daniel J Vasquez	Direct Deposit	
Paycheck	11/24/2017	DD1126	Donald R. Arnold	Direct Deposit	
Paycheck	11/24/2017	6893	Dave P Souza		3,257.66
Paycheck	11/24/2017	DD1127	Jared Bouchard	Direct Deposit	
Check	11/29/2017	EFT	CalPERS	DON, DAVE, DANNY EMPLOYER CONTRIBUTION 11/04/17 - 11/17/17	1,283.46
Check	11/29/2017	EFT	CalPERS	AZUCENA & JARED EMPLOYER CONTRIBUTION 11/04/17 - 11/17/17	931.83
Check	11/30/2017	6894	Harris Water Conditioning Inc.	SERVICE 11/15 - 12/15	46.75
Check	11/30/2017	6895	Hinricher, Douglas & Porter, LLP	INV # 6511 OCTOBER 17	2,072.00
Check	11/30/2017	6896	E.J. Harrison & Sons	11/14/17 ACC # 536	179.60
Check	11/30/2017	6897	Fanning & Karrh	11/16/17 PROGRESS BILLING AUDIT 2017	12,000.00
Check	11/30/2017	6898	Reliable Pump	INV # 170055B PO# 2791 WELL #3 PUM REPLACEMENT	41,481.92
Check	11/30/2017	6899	CalPERS.	CALPERS ID# 2915501490 11/14/17 HEALTH PREMIUM STATEMENT	3,840.18
Check	11/30/2017	6900	Hands-On Consultations	INV # 10094	159.00
Check	11/30/2017	6901	Arnold, LaRochelle, Etal	INV # 51779 & 51780 11/20/17	29,755.54
Check	11/30/2017	6902	City of Camarillo	BILL DATE: 11/21/17	81.17
Check	11/30/2017	6903	SCE/Payment Processing	BILLING DATE: 11/17/17	89,458.62
Check	11/30/2017	6904	Travis AG Construction	Inv # 17764 Well 10 Final Billing 9-1-2017 / 11/22/17	10,785.00
Check	11/30/2017	6905	Chevron Card Services	Acc# 7898687194 10/22/17 - 11/21/17	704.67
Check	11/30/2017	6906	Environmental Health Div	INV # 0170492 FACILITY ID : FA0008793	1,198.23
Check	11/30/2017	6907	FRONTIER	11/25/17 Acc # 8054822119	211.62
Paycheck	12/01/2017	6917	Dave P Souza		590.70
Liability Check	12/07/2017		QuickBooks Payroll Service	Created by Payroll Service on 12/04/2017	8,822.89
Paycheck	12/08/2017	DD1128	Azucena Sanchez	Direct Deposit	
Paycheck	12/08/2017	DD1129	Daniel J Vasquez	Direct Deposit	
Paycheck	12/08/2017	DD1130	Donald R. Arnold	Direct Deposit	
Paycheck	12/08/2017	DD1131	Jared Bouchard	Direct Deposit	
Liability Check	12/08/2017	EFT	Employment Development Department	698-1246-9	721.34
Liability Check	12/08/2017	EFT	United States Treasury	95-6006679	3,736.26
Check	12/15/2017	6908	Promaid, Inc.	INV # 53039X DECEMBER	195.00
Check	12/15/2017	6909	ACWAJPIA	INV# 0522800 COVERAGE MONTH: JANUARY	455.08
Check	12/15/2017	6910	Camrosa Water District	INV # 1864 QTY = 250.27 PRICE= 162.31	39,993.41
Check	12/15/2017	6911	UWCD	SERVICE DATE: 10/29/17 - 11/30/17	27,704.60
Check	12/15/2017	6912	Dial Security	INV# 313163	72.00
Check	12/15/2017	6913	SHELL	INV# 79423752711	71.24
Check	12/15/2017	6914	CalPERS	INV # 15131983	1,096.60
Check	12/15/2017	6915	Prudential Overall Supply	INV # 49303	296.28
Check	12/15/2017	6916	U S Bank Payment Center	10/24/17 - 11-20/17	1,498.70
Check	12/15/2017	EFT	AT&T Mobility	10/19/17 - 11/18/17 ACC # 828309642	158.66
Check	12/15/2017	eft	CalPERS.	Coverage Month: January Inv # 100015123278	3,921.17
Check	12/15/2017	eft	CalPERS	Danny, Don and Dave Inv # 1000982684 Employer contribution 11/18/17	1,283.46
Check	12/15/2017	eft	CalPERS	Azucena & Jared Employer Contribution 11/18/17 - 12/01/17	931.83
Liability Check	12/19/2017	eft	United States Treasury	95-6006679	117.80
Liability Check	12/19/2017	EFT	Employment Development Department	698-1246-9	0.81
Liability Check	12/21/2017		QuickBooks Payroll Service	Created by Payroll Service on 12/18/2017	8,530.71
Paycheck	12/22/2017	DD1132	Azucena Sanchez	Direct Deposit	
Paycheck	12/22/2017	DD1133	Daniel J Vasquez	Direct Deposit	
Paycheck	12/22/2017	DD1135	Jared Bouchard	Direct Deposit	
Paycheck	12/22/2017	DD1134	Donald R. Arnold	Direct Deposit	
Paycheck	12/22/2017	6918	Dave P Souza		214.58
Liability Check	12/22/2017	EFT	United States Treasury	95-6006679	3,620.30
Liability Check	12/22/2017	EFT	Employment Development Department	698-1246-9	690.04
Check	12/22/2017	EFT	CalPERS	JARED & AZU EMPLOYER CONTRIBUTION 12/02/17 - 12/15/17 100X	931.83
Check	12/22/2017	EFT	CalPERS	DANNY, DON, DAVE EMPLOYER CONTRIBUTION 12/2/17 - 12/15/17	1,010.76
Check	12/31/2017	6919	RICOH USA, INC	INV # 5051675167	23.98
Check	12/31/2017	6920	Purchase Power	STATEMENT: 12/14/17	208.99
Check	12/31/2017	6921	Employment Development Department	LETTER ID: L1897530528 ACC ID: 698-1246-9	346.47
Check	12/31/2017	6922	Macvalley Oil Company	INV# 17-062874	843.60
Check	12/31/2017	6923	Harris Water Conditioning Inc.	12/15/17 - 01/15/17	46.75
Check	12/31/2017	6924	E.J. Harrison & Sons	12/31/17 ACC# 536	179.60
Check	12/31/2017	6925	SCE/Payment Processing	12/16/17 ACC# 2-03-434-3236	51,277.87
Check	12/31/2017	6926	Hinricher, Douglas & Porter, LLP	inv# 6883	1,473.50
Check	12/31/2017	6927	City of Camarillo	11/02/17 - 12/01/17 Acc # 33821- 91868	68.39
Check	12/31/2017	6928	Arnold, LaRochelle, Etal	Inv # 51959 & 51960	15,680.11
Check	12/31/2017	6929	City of Oxnard	9/30/17 - 11/30/17 Acc# 292457-294974 & 75	186,003.10
Check	12/31/2017	6930	AAA Propane Service	inv # 988847	188.17
Check	12/31/2017	6931	KEH & ASSOCIATES, INC.	INV # PVCWD011701	2,826.25
Total CUB-Checking					<u>1,190,951.10</u>
					<u>1,190,951.10</u>