MINUTES OF SPECIAL MEETING OF THE

BOARD OF DIRECTORS

PLEASANT VALLEY COUNTY WATER DISTRICT HELD

Tuesday, December 18, 2018

Pursuant of notice duly given, a Special Meeting of the Board of Directors of the Pleasant Valley County Water District was held on Tuesday, December 18, 2018 in the District headquarters facility, 154 South Las Posas Road, Camarillo, CA.

Call to Order

The meeting was called to order at 10:04 a.m. by President, Thomas P. Vujovich, Jr.

Agenda Item # 1 – Pledge of Allegiance was led by President Vujovich

Agenda Item # 2 – Roll Call

Attendance at the meeting was as follows:

Directors’ Present: Thomas P. Vujovich, Jr., President

Craig Kaihara, Vice President

Pete Hansen

John Broome

John Menne

Staff Present: John Mathews, Attorney

Jared Bouchard, General Manager

Azucena Sanchez, Administrative Secretary

Agenda Item # 3 – Determination of a Quorum

Quorum was established

Agenda Item # 4 – Approval of Agenda

It was moved by Director Menne to approve the agenda as presented; seconded by Director Broome, motion passed unanimously.

Agenda Item # 5 – Approval of Minutes

1. Moved by Director Broome to approve the minutes of the Special Board Meetings held **Tuesday, October 16, 2018** seconded by Director Hansen, motion passed unanimously.

Agenda Item # 6 – Open Forum Public Comment

There were no Public comments.

Agenda Item # 7A – Ratification of Checks

It was moved by Director Menne to ratify the checks issued by the District, seconded by Director Kaihara. The motion passed unanimously and the list of checks ratified is appended to these minutes.

Agenda Item # 7B –Consider Resolution 18-02 Requesting that their Landowner General District Election to Be Held on May 7, 2019, be Consolidated with Other Elections Called to Be Held on the Same Day and in the Same Territory.

Mr. Bouchard presented the request from the County Clerk and Recorder division requiring the additionally attached Resolution 18-02 be submitted to the County Elections for the consolidation of elections no later than December 21, 2018. Three seats on the Pleasant Valley Board are set to expire in December 2019. Directors, Menne, Broome and Hansen are the seats up for reelection. If an election is necessary the date of the Election will be May 7, 2019. Should the incumbents wish to run again for another term they will need to pull election papers at the County Elections office between January 14, 2019 and February 8, 2019.It was moved for Director Kaihara, seconded by Director Broome.

Agenda Item # 7C – Consider Resolution 18-03 Establishing a 180 Day Wait Period Exemption for the Employment Donald R. Arnold as “Extra-Help” for a limited duration.

Mr. Bouchard requested the approval of, and authorization for, to appoint Donald R. Arnold as an Extra-Help employee following his retirement from the Pleasant Valley County Water District (“PVCWD”) to fill a critically needed position overseeing major projects currently underway within the PVCWD. After a brief discussion the motion was moved for Director Menne, seconded by Director Hansen.

Agenda Item # 7D – Annual review of the District General Manager-The Board was directed in closed session. The directors determined in closed session to give an increase of 12.02% in his salary starting January 1st, 2019. The motion was moved for Director Broome, seconded by Director Menne.

Agenda Item # 8 – General Manager Report

Mr. Bouchard reported that the City of Oxnard shut down the EWPF connection because of the poor water quality and to remain shut down until March 2019.

Agenda item # 9 – Other Business

No other business to report.

Agenda Item # 10 – Closed Session

1. The Board went into closed session per Government Code Sec 54957 at 10:30 a.m. to conference with legal counsel and to discuss the evaluation, and make an announcement following the closed session.

The only action to report is the authorization of an increase of 12.02% of the salary to the General Manager Mr. Bouchard.

1. The Board went into closed session per Government Code Sec 54956.9 (c) to conference with legal counsel on existing litigation. No action to report in Item 10B.

The Board came out of closed session at 1:45 p.m.

Agenda Item # 12 – Adjournment

The meeting was adjourned upon a motion duly made, seconded and carried unanimously at 1:50 p.m.

Respectfully Submitted: Minutes Approval:

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Jared Bouchard, General Manager Thomas P. Vujovich, Jr., President