

DIRECTORS

Peter W. Hansen
Craig R. Kaihara
Thomas P. Vujovich, Jr.
John S. Broome
John D. Menne



PLEASANT VALLEY COUNTY WATER DISTRICT

PIONEER IN FOX CANYON AQUIFER CONSERVATION
SERVING AGRICULTURE SINCE 1956

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MINUTES OF SPECIAL MEETING OF THE
BOARD OF DIRECTORS
PLEASANT VALLEY COUNTY WATER DISTRICT HELD
Tuesday June 23rd, 2020

STAFF

Jared L. Bouchard
General Manager

General Counsel
Arnold, Bleuel,
LaRochelle,
Mathews & Zirbel,
LLP

Pursuant of notice given, a Special Meeting of the Board of Directors of the Pleasant Valley County Water District was held on Tuesday June 23rd, 2020 @ 10:00 a.m. in the District headquarters facility 154 S. Las Posas Rd, Camarillo, CA , via the ZOOM platform.

Call to Order

The meeting was called to order at 10:06 a.m. by President, Thomas P. Vujovich, Jr.

Agenda Item #1- Pledge of Allegiance was led by President Vujovich

Agenda #2- Roll Call

Attendance at the meeting was as follows:

Directors' Present: Thomas P. Vujovich, Jr., President

Craig Kaihara, Vice President

Pete Hansen

John Broome

John Menne

Staff Present: Rob Saperstein, Attorney

Jared Bouchard, General Manager

Agenda #3 – Determination of Quorum

Quorum was established

Agenda Item #4 – Approval of Agenda

Motion to approve agenda by Director Broome; seconded by Director Menne, motion passed unanimously.

Agenda Item #5 – Approval of Minutes

Moved by Director Broome to approve the minutes of the Special Board Meetings held on 10-10-19 and 11-7-19 seconded by Director Hansen, motion passed unanimously, and minutes were approved as presented.

Agenda item #6 – Open Forum

Public comment:

Dan Naumann was present and discussed UWCD upcoming rates and water availability.

Agenda Item #7 – Action Items

A. – Ratification of Checks

It was moved by Director Menne to ratify the checks issued from October 10th, 2019 to June 18th, 2020 by the District, seconded by Director Broome. The motion passed unanimously, and the list of checks ratified is appended to these minutes.

B. – Consider FY 2020/2021 Budget

The Pleasant Valley County Water District budget for FY 2020/2021 was presented by General manager Jared Bouchard. Board Discussion ensued, a motion to approve by Director Broome, seconded by Director Hansen. The motion passed unanimously.

C. – Consider Annual Audit

A clean independent auditors report for Pleasant Valley County Water District FY 2018/2019 was presented. Motion to approve as presented by Director Menne, seconded by Director Hansen. The motion passed unanimously.

D. – First Reading of Ordinance 20-01 Pleasant Valley County an Ordinance establishing fees related to the provision of water service.

General Manager Bouchard suggested the board conduct a first read and set a public hearing date for consideration of pass through rate increases. The Board of Directors set a date of July 9th, 2020 at 11:00 a.m. Motion to approve date and time for pass through public hearing by Director Kiahara, seconded by Director Menne. The motion passed unanimously, and staff will submit legal notice to Ventura county Star.

E.- Proposal for Billing and Water Allocation tracking software with Muni Utility Billing Solutions.

The proposal for the Billing and Water Allocation tracking software with Muni Billing was presented at no more than \$120,000.00 in initial capital expenditure. Motion to approve by Director Kiahara, seconded by Director Menne. The motion passed unanimously.

F. – Consider Amendment to No.1 to the Water Delivery Contract between the United Water Conservation District and Pleasant Valley County Water District.

General Manager Bouchard presented an amendment to the United Water Conservation District and Pleasant Valley County Water District Contract No. 1. The amendment modifies location of metering for billing of Santa Clara River Surface Water. Motion to approve by Director Broome, seconded by Director Hansen. The motion passed unanimously.

G.- Board discussion of setting PVCWD allocations related to the proposed Fox Canyon Ground Water Management Agency Allocation Ordinance.

Board discussion of PVCWD Allocation ensued and monthly meetings agreed upon to discuss progress.

Agenda Item #8 – General Manager Comments

General Manager Bouchard had no comments to report.

Agenda Item #9 – Other Business

No other business to report.

Agenda Item #10 – Closed Session

The Board went into closed session per Government Code sec 54956.9© to conference with legal counsel on existing litigations.

The board came out of session at 12: 01 p.m.

Agenda Item #11 – Adjournment


The meeting was adjourned upon a motion duly made seconded, and carried unanimously at 12:02 p.m.

Respectfully Submitted:

A handwritten signature in black ink, appearing to read 'J Bouchard', written over a horizontal line.

Jared Bouchard, General Manager

Minutes Approval:

A handwritten signature in black ink, appearing to read 'Tom Vujovich, Jr.', written over a horizontal line.

Thomas P. Vujovich, Jr., President